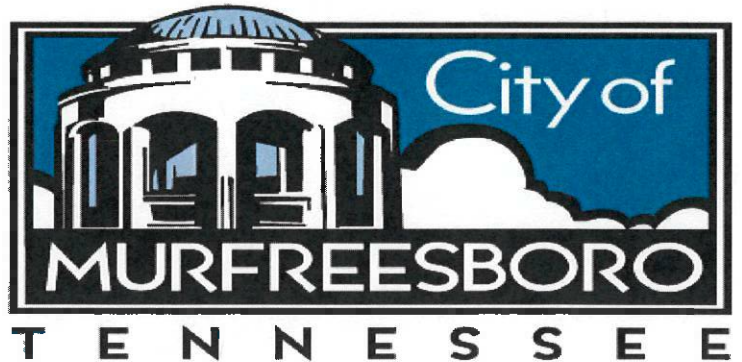


# CITY of MURFREESBORO

## *Transportation Department*

111 WEST VINE STREET  
POST OFFICE BOX 1139  
MURFREESBORO, TENNESSEE 37133-1139  
PHONE 615 893-6441  
FAX 615 849-2606  
[www.murfreesborotn.gov](http://www.murfreesborotn.gov)



*... creating a better quality of life*

## ***Procedures for Soliciting Public Comment***

***Updated 1.12.2021***

Although the City of Murfreesboro does not current meet the fleet size and service area threshold for Service and Fare Equity Guidance, it is important for the Community to have a voice in service changes such as fare increases and service reductions. Therefore, the City's policy is as follows:

When a change is proposed to Rover Service, regardless of the size or magnitude the public shall be given the opportunity to comment in public meeting format and/or via written comment submission meeting the standards listed below:

1. The information and meeting must be made available and held a minimum of 21 days prior to the implementation of changes.
2. Posted on website and newspaper using the format on the attached POP Public Notice Policy.
3. Knowledgeable staff must be present and available for questions and concerns.
4. Maps, diagrams, written descriptions must be available.
5. Sign-in sheets and comment cards must be available.

If comments are submitted, they will be discussed internally with a response provided to the submitter. If the comments result in a change to the proposed service changes, it will be published, and another 21 days must pass before implementation.

Exceptions to these rules would be natural disasters, national emergencies, and other events beyond the City's control that require immediate action.

  
\_\_\_\_\_  
Russ Brashear – Asst. Transportation Director

1.12.2021  
\_\_\_\_\_  
Date

# CITY of MURFREESBORO

## *Transportation Department*

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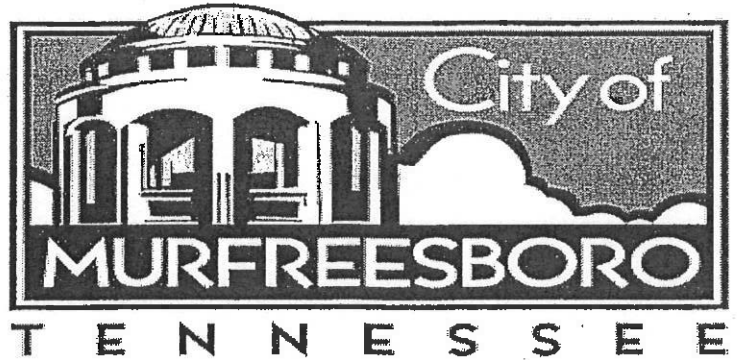
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### **POP Public Notice Policy**

To satisfy the requirements for public participation in amendments to the Program of Projects (POP) using the Transportation Improvement Program Process the following public notice will be published as required.

#### ***Notice of Public Meeting***

*The City of Murfreesboro will hold a public meeting on the proposed amendment to the Fiscal Year (FY) 2017-2020 Transportation Improvement Program with the Metropolitan Planning Organization relative to projects associated with the City of Murfreesboro. The meeting will be held at City Hall, 111 West Vine St. in City Council Chambers on [date] at [time]. Please note the meeting place is ADA accessible. Topics to be discussed are:*

- *Xxxxxxx*

*Public participation and opinion is highly encouraged.*

This template will be edited accordingly.

A handwritten signature in cursive script that reads "Renee A. Brashear".

Assistant Transportation Director

*1-4-18*

Date