

MURFREESBORO CITY COUNCIL
Regular Meeting Agenda
Murfreesboro Police Headquarters – Community Room
August 12, 2020 – 11:30 AM

Action Items

1. Governor's Local Government Support Grant (Administration)
2. Rental Agreement for Garbage Truck (Solid Waste)
3. Sanitary Sewer Rehabilitation Award of Contract (Water Resources)

Workshop Items

4. Benefits of an Automated Waste Management Solution (Water Resources)
5. Budget and Financials Update and June Dashboard Information (Administration)

Licensing

Payment of Statements

Other Business

Adjournment

COUNCIL COMMUNICATION

Meeting Date: 08/12/2020

Item Title: Governor's Local Government Support Grant

Department: Administration

Presented by: Erin Tucker, Budget Director

Requested Council Action:

- | | |
|-------------|-------------------------------------|
| Ordinance | <input type="checkbox"/> |
| Resolution | <input type="checkbox"/> |
| Motion | <input checked="" type="checkbox"/> |
| Direction | <input type="checkbox"/> |
| Information | <input type="checkbox"/> |
-

Summary

Potential uses of Governor's Local Government Support Grant

Staff Recommendation

Approve proposed expenditures.

Background Information

In July, the City received \$3.15 million from the State to use at the discretion of the City, including to supplement the loss of local revenue or supplement local revenue. These funds must be obligated or spent by 6/30/21.

Funding of \$3.15 million is available to offset General Fund or CIP expenses. However, these are one-time grant funds. Therefore, staff recommends using these funds to offset priority one-time capital expenses. The recommended use will lower the City's 2020 CIP recommendations by addressing and allow for necessary public safety and public transportation purchases to be made.

Staff recommends using this grant for the following purchases:

- Police Radio IP Logger purchase (\$350,000)
- Transit Rover Bus replacement (\$161,500)
- Fire Rescue Apparatus replacements (\$2.3-2.6 million)
- School Bus replacement (\$300,000)

The range in funding on Fire Rescue Apparatus replacement is to accommodate funding for School Bus replacement if necessary. Funding school buses may be done from the City's portion of County Shared Bond proceeds depending on the County Schools debt issuance in which case the funds will be applied to the fire apparatus purchases.

The Fire apparatus, Rover buses, and school buses have all reached their anticipated and practical end-of-life and must be replaced. Additionally, Rover buses are currently funded at 90% by federal and state grants. The Police Radio IP logger is needed in order to fully implement the new radio system and record all transmissions. Currently this service is provided by Rutherford County Emergency Communications District as a courtesy. However, as public safety transitions into digital transmission and adds other departments onto the system, the City will need to provide its own recorder to accommodate.

Council Priorities Served

Responsible budgeting

Utilizing one-time grant funds for capital expenditures that otherwise would have required borrowed funds or increased General Fund expenditures.

Fiscal Impact

If approved, the CIP will be reduced by \$3.15 million and a budget amendment will be presented at a future meeting.

Attachments

1. State Grant Project Allocation Schedule
2. Police Radio IP Logger CIP request
3. Transit Rover Bus replacement CIP request
4. School Bus Replacement CIP request
5. Fire Rescue Pumper Apparatus Replacement 20-01 CIP request
6. Fire Rescue Pumper Apparatus Replacement 20-02 CIP request
7. Fire Rescue Quint Apparatus Replacement 21-01 CIP Request

State Grant Project Allocation Schedule

Department	Project	Total Project	2021 Funding	State Grant	Reallocated Proceeds	Notes
Fire Rescue	Quint Apparatus Replacement 21-01	1,325,000	1,325,000	912,744	412,256	
Fire Rescue	Pumper Apparatus Replacement 20-02	725,000	725,000	725,000	-	
Fire Rescue	Pumper Apparatus Replacement 20-01	700,000	700,000	700,000	-	
Police	Radio IP Logger	350,000	350,000	350,000	-	
Schools	Full Size buses	1,060,000	200,000	200,000	-	
Transit	Bus Replacement	1,534,000	161,500	161,500	-	Federal & State Grant Funding
Schools	Special Education Buses	560,000	100,000	100,000	-	
		6,254,000	3,561,500	3,149,244	412,256	

Department Transit (Rover)
Project Name Bus Replacement
Description Bus Replacement due to Service Life Replacement of 9 28' Low Floor Cutaway Buses
Justification Current Rover buses are reaching the useful life



Supplemental Information

Cost Summary

Note: all project costs should be included - even if not funded from CIP

	Project Budget	Costs to Date	Amount Remaining
Engineering	\$0	0	0
Construction Mgmt	\$0		0
Land/ROW	\$0		0
Construction	\$0		0
Equipment	\$1,525,000		1,525,000
Furniture & Fixtures	0		0
Architect			0
Other	0		0
Total	\$ 1,525,000	\$ -	\$ 1,525,000

check figure

0 this number should be zero

Annual Operating Costs:

Personnel (Salaries & Benefits)	
Utilities	
Fuel	
Insurance	
Fixed Assets	
Other Operating Costs	
*Total	0

Funding Sources

	Previous Years	2021	2022	2023	2024	2025	Future Funding	Total
CIP	0	152,500						152,500
Federal	0	1,220,000						1,220,000
State	0	152,500						152,500
Rutherford County	0							0
MWRD	0							0
Stormwater	0							0
General Fund	0							0
Other	0							0
Total	0	1,525,000	0	0	0	0	0	1,525,000

*All Operating cost are funded 50% federal, 25% state, 25% local

Department Schools
Project Name Full Size buses
Description Full Size buses for Regular Education students and field trips
Justification State mandated retirement age when we cannot use them to transport students any longer and the growth in the district
Supplemental Information Approximate cost for a fully configured bus is \$100,000+/-



Cost Summary

Note: all project costs should be included - even if not funded from CIP

	Project Budget	Costs to Date	Amount Remaining
Engineering			0
Construction Mgmt			0
Land/ROW			0
Construction			0
Equipment	\$1,060,000		1,060,000
Furniture & Fixtures			0
Architect			0
Other			0
Total	\$ 1,060,000	\$ -	\$ 1,060,000

check figure **0 this number should be zero**

Annual Operating Costs:

Personnel (Salaries & Benefits)	
Utilities	
Fuel	
Insurance	
Fixed Assets	
Other Operating Costs	
Total	0

Funding Sources

	Previous Years	2021	2022	2023	2024	2025	Future Funding	Total
CIP	0	200,000	205,000	210,000	220,000	225,000		1,060,000
Federal	0							0
State	0							0
Rutherford County	0							0
MWRD	0							0
Stormwater	0							0
General Fund	0							0
Other	0							0
Total	0	200,000	205,000	210,000	220,000	225,000	0	1,060,000

Department Schools
Project Name Special Education Buses
Description Buses specifically designed to transport Special Education Students
Justification Growth in Special Education student population and because of the state law when we have to retire buses from service



Supplemental Information

Cost Summary

Note: all project costs should be included - even if not funded from CIP

	Project Budget	Costs to Date	Amount Remaining
Engineering			0
Construction Mgmt			0
Land/ROW			0
Construction			0
Equipment	\$560,000		560,000
Furniture & Fixtures			0
Architect			0
Other			0
Total	\$ 560,000	\$ -	\$ 560,000

check figure **0 this number should be zero**

Annual Operating Costs:

Personnel (Salaries & Benefits)	
Utilities	
Fuel	
Insurance	
Fixed Assets	
Other Operating Costs	
Total	0

Funding Sources

	Previous Years	2021	2022	2023	2024	2025	Future Funding	Total
CIP	0	100,000	110,000	115,000	115,000	120,000		560,000
Federal	0							0
State	0							0
Rutherford County	0							0
MWRD	0							0
Stormwater	0							0
General Fund	0							0
Other	0							0
Total	0	100,000	110,000	115,000	115,000	120,000	0	560,000

COUNCIL COMMUNICATION

Meeting Date: 08/12/2020

Item Title: Rental Agreement for Garbage Truck

Department: Solid Waste

Presented by: Raymond Hillis, Executor Director

Requested Council Action:

Ordinance	<input type="checkbox"/>
Resolution	<input type="checkbox"/>
Motion	<input checked="" type="checkbox"/>
Direction	<input type="checkbox"/>
Information	<input type="checkbox"/>

Summary

Rental Agreement with Sansom Equipment for use of a garbage truck.

Staff Recommendation

Approve the Rental Agreement for the use of a garbage truck from Sansom Equipment.

Background Information

The Solid Waste Department has experienced a significant increase in volume of garbage collected as a result of the current COVID-19 pandemic. Additionally, 2 garbage trucks have been out of service while waiting on repair parts that have not been available since production warehouses were temporarily closed.

Renting a garbage truck will assist crews to maintain routes until the fleet vehicles are repaired. The equipment is available for a rental price of \$7,500 per month.

This is a Sole Source Procurement. Sansom is the only company in Tennessee that rent auto side loader garbage trucks.

Council Priorities Served

Responsible budgeting

Although this rental is an unexpected expense, funds are available in the FY21 budget under the Equipment Rental expense account.

Fiscal Impact

This is an unexpected operating expense due to COVID-19.

Attachments

1. Sole Source Form
2. Rental Agreement



Department	Solid Waste	PO Number:	
Requester Name:	Joey Smith		
Department Director/Manager:	Raymond Hillis		
Signature: <i>Raymond Hillis</i>	Approval: <input checked="" type="radio"/> Yes or No		

1. State the use/purpose and location of the product, service, or equipment being asked to source as a sole procurement.

Rental of garbage truck to handle increased volume of garbage due to Covid-19. Two garbage trucks are down for numerous weeks due to Covid-19 supply train interruptions; repair parts not available.

2. Identify Items or Services to be Approved for Sole Procurement/Source:
Rental of garbage truck

3. Name of Manufacturer/Item(s) or Service: Sansom Equipment Company

4. Name of Single Source Supplier: Sansom Equipment Company

Mailing Address: 3196 Hwy 231 North

Phone Number: (615)856-0534

Fax Number:

Web Site Address (if available): www.secequip.com

5. If Purchase Related To Compatibility With Existing Equipment or Items under Warranty, Then Identify the Item(s) or Equipment and the ITB or Contract Details:

6. SOLE SOURCE CONSIDERATIONS - (Mark The One That Best Qualifies)

A.		Enhancements of Existing Equipment . . . The purchase is for accessories sought for enhancement of existing equipment where compatibility with equipment from original manufacturer is paramount. (Complete Section 5, 7 & 8)
B.		Replacement Equipment . . . The purchase is for equipment associated with use of existing equipment where compatibility is essential for integrity of results. (Complete Sections 5, 7 & 8)
C.		Replacement Parts . . . The purchase is for replacement parts needed for repair of existing equipment where compatibility with equipment from the original manufacturer is paramount. (Complete Sections 5, 7 & 8)
D.		Technical Service . . . The purchase is for technical services associated with the assembly, installation or servicing of equipment of a highly technical or specialized nature. (Provide detail in Section 8)
E.		Continuation Or Prior Work . . . Additional item, service or work required, but not known to be have been needed when the original order was placed with vendor. (Provide detail in Section 8)
F.	X	Other . . . (Complete Sections 7 & 8) State <input type="text" value="Rental of garbage trucks"/>

7. SOLE SOURCE DISTRIBUTION - (Mark One That Qualifies)

A.		The item is manufactured or produced by entity, or entity holds exclusive rights to item, and entity solely transacts (sells) direct to the customer. (There are no dealers or distributors for entity)
B.		The item is manufactured or produced by entity, or entity holds exclusive rights to item, and entity does not sell direct to the customer. Entity solely distributes the item through only one dealer or distributor.

Note: If item available from more than one source, the item may be treated as proprietary, but must be competitively solicited from multiple (two or more) sources of supply.

Attach Current Dated And Signed Letter From Manufacturer, Producer Or Rights Holder Or Include Statement On Firm Price Quotation Substantiating Selection "A" Or "B" Above.

8. DETAILED JUSTIFICATION FOR NOT BIDDING - (Precise Explanation Required)

A. Explain the unique functional or performance requirements that must be met for the use of the items. Brand preference, preferred favorite or "only source known" are not qualifying sole source explanations. Please be brief, but concise. Space below is limited to size of cell.

Sansom is the only company in Tennessee that rents Auto Side Loader garbage trucks

B. Detail the item's component parts that must meet requirements outlined above and why, if applicable, competing products are not equivalent. Please be brief, but concise. Space below is limited to size of cell.

9. FIRM PRICE QUOTATION NEEDED

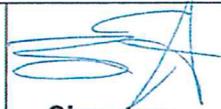
Attach dated firm price quotation from sole source or sole dealer/distributor pricing the product(s) or service(s) identified in section 2. Quoted prices shall be firm and inclusive of all costs including transportation. SEE LEASE AGREEMENT

10. SIGNATURE REQUIRED

I hereby declare the information provided herein to be true and accurate to the best of my knowledge. I understand any false or misleading information may be considered a violation under Procurement Code.

Joey Smith

Name



Signature

7/31/2020

Date



RENTAL AGREEMENT

DATE: 8/3/2020

This agreement made in the State of Alabama on this July 9, 2020, between Sansom Equipment Company, hereinafter called "the Supplier", and City of Murfreesboro, hereinafter called "the Customer", witnessed that the Supplier and Customer have mutually agreed on the following terms and conditions:

1. The Supplier hereby rents to the Customer the equipment described and identified under the heading Details of Equipment (hereinafter called "the equipment"), for use at such location for such guaranteed rental period and at such rental rates as stated herein.
2. The Supplier shall deliver the equipment on or about ASAP free on board to the Customer's agent or carrier being in good condition and working order, for shipment to the Customer.
3. The Customer declares that the Company or Agent carrying the Insurance covering the Equipment whilst in his possession, in accordance with paragraph 13 of the General Conditions, will be

(name) Public Entity Partners

(policy #) PLI-0654-21

The Customer, being a governmental entity, maintains auto liability insurance with the following limits as required by the Tennessee Governmental Tort Liability Act: \$300,000 for death or injury to any one person arising from a single incident; \$700,000 for death or injury to all persons arising from a single incident; and \$100,000 property damage to another person's property. The Customer also maintains physical damage coverage covering the leased vehicle up to the vehicle's fair market value. The Customer will provide Sansom Equipment, Inc. with a certificate of insuring naming Sansom Equipment, Inc. as an additional insured and loss payee.

4. This Agreement will be interpreted according to the laws of the State of Tennessee.
5. Each Rental Period under this Agreement for the Equipment will not exceed 364 consecutive days, whether implied or otherwise (inclusive of all renewals and extensions).
6. All currency is in US dollars.

Details of Equipment

Items of Equipment	2019 Peterbuilt / loadmaster refuse truck Serial #:103098
To Be Used At or Near	Mississippi, Alabama, Florida, Tennessee, Louisiana
Mileage & Hours at Delivery	Odometer – 6998; Chassis Hours – 213

Value of Equipment for Insurance Purposes	\$260,000.00
Guaranteed Rental Period	Four months
Rental Rate	\$7,500.00

Special Conditions

1. **MAINTENANCE:** The Customer will be responsible for regular maintenance, daily greasing and lubrication as well as daily wash down. If the Customer cannot perform or arrange the regular maintenance, the Supplier will perform the necessary work as set forth at the commencement of the rental period by the Supplier. The Customer will be charged at the Supplier's shop repair rate of \$90.00/ hour or road rate of \$95.00/hour plus travel time. If the Customer is performing their own maintenance, the Customer must provide the Supplier with copies of work orders validating that the regular maintenance was completed within 14 days of the maintenance due date.

Customer Initial:

2. **WEAR ITEMS:** The Customer will be responsible for all wear items.

3. **DAMAGE:** The Customer will be responsible for any and all incidental damages incurred during the rental period. Inspections are carried out at the time of check out and check in of every rental unit. A representative of the Supplier, along with the Customer representative, will conduct a visual inspection of the unit noting any deficiencies on the Inspection Sheet and both parties will sign. A mechanical inspection will be completed within 48 hours of the equipment return to identify any mechanical damage that occurred during the course of the rental period. The Customer will be notified of any damages found during the visual and mechanical inspections, and will be provided with photos and a quotation for repairs.

4. **MILEAGE:** The Customer must report vehicle mileage and hours to the Supplier on a monthly basis.

5. **CVOR:** The Customer understands and warrants that the Customer is operating this unit under their own CVOR, or equivalent commercial vehicle # 103098 and shall display it prominently on the door of the equipment.

6. **DOCUMENTATION:** The Customer shall carry a copy of this rental agreement in the vehicle at all times.

7. **TRAFFIC TICKETS/TOLLS:** The Customer shall be responsible for any and all tickets or costs incurred as a result of traffic violations and toll route usage. If the Supplier incurs any such charges directly the Customer will be billed the full amount of the ticket and/or toll plus an administration fee of \$150.00.

8. **FUEL:** The Customer shall return the equipment to the Supplier at the end of the contract with at least the equivalent amount of fuel as when the Customer took possession of the vehicle as indicated on the Rental Inspection Sheet or fuel fees will be charged to the Customer.

9. **CLEANING:** The unit shall be returned with the interior cab and exterior body cleaned or appropriate cleaning fees will be charged to the Customer.

10. **DEBRIS/WATER ON BOARD:** The Customer shall not return the vehicle to the Supplier with debris or water on board. The vehicle will be rejected, and rental rates will continue until the vehicle is returned empty.

a. If prior agreement with the supplier is not obtained in writing to leave water on board, a charge of \$250.00 will apply to remove water to prevent storage damage. Customer Initial: _____

b. Units returned must have one of the following:

- (a) A copy of the bill of lading from last load hauled; stamped with (RESIDUE LAST CONTAINED)
- (b) Letter on Customer letterhead signed by a signing authority of the Customer, stating the following:
 - 1. Date
 - 2. VIN
 - 3. That the unit was properly washed out. In lieu of the above information, unit must be returned with a certified clean certificate from a licensed facility that performs such work.Customer Initial: _____

11. **SAFETY:** The Customer is responsible to ensure their drivers are qualified to drive the vehicle, carry all of the necessary licensing, and comply with all road and highway laws set forth in their jurisdictions. Customers are responsible to ensure that daily inspection and driving log requirements are met. The Customer accepts the responsibility to report any and all safety defects to their respective maintenance personnel and the Supplier. Any Customer who knowingly operates a vehicle or piece of equipment with a defect accepts all civil, criminal and financial responsibility caused as a result of said defect(s).

General Conditions

1. **THE RENTAL PERIOD:** The Rental Period shall commence on the date in which the Customer takes possession of the equipment and shall continue until such time as the unit has been received by the Supplier at their location and a rental check-in inspection confirms that the unit was returned clean and without damage.

2. **CALCULATION OF RENTAL CHARGES:**

- a. **MONTHLY RENTAL RATES:** a minimum period of one month, computed from the date of commencement of the rental period up to but not including the same date in the next calendar month, and shall apply when the number of hours the equipment is operated in any one month does not exceed 176 (one hundred and seventy-six) hours.
- b. **WEEKLY RENTAL RATES:** a minimum period of one week, from the day of commencement of the rental period up to but not including the same day in the following week and shall apply when the number of hours the equipment is operated in any one week does not exceed 40 (forty) hours.
- c. **DAILY RENTAL RATES:** a consecutive period of twenty-four hours or less in which the number of hours the equipment is operated shall not exceed 8 (eight) hours.
- d. **OVERTIME CHARGES:** Where equipment is operated in excess of the above stated hourly maxima, such excess shall be charged at: 1/176th of the monthly rate for each hour in excess of 176 worked in any 30 consecutive day period; 1/40th of the weekly rate for each hour in excess of 40 worked in any one weekly period; 1/8th of the daily rate for each hour worked in excess of 8 hours in any one day.
- e. After the minimum monthly or weekly rental period has expired, the rental payable for a fraction of any succeeding period shall be the proportionate part of the applicable rental rate according to the number of calendar days in such fraction.
- f. Rental rates shall not be subject to any deduction for any non-working time during the rental period, nor because the Customer returns the equipment to the Supplier before the expiration of such Guaranteed Rental Period.

3. **PAYMENT:** Rentals payable under this Agreement shall be paid monthly when the rental is at a monthly rate, otherwise weekly, and in either case same shall be payable in advance at the address of the Supplier. The rental is payable before delivery of the equipment to the Customer or his (its) agent or carrier and on succeeding monthly dates thereafter running from the date of delivery. Payments by credit card are subject to a (3%) handling charge. Overdue payments shall bear interest at the rate of eighteen percent (18%) per annum.

4. **DAMAGE DEPOSIT:** A security deposit equal to the first rental payment is due upon the signing of this agreement. The security deposit will be returned to the Customer upon final inspection of the vehicle. Any cost of deficiencies noted during the final inspection will be deducted from the security deposit as liquid damages and not as a penalty. If

the damages exceed the security deposit the Customer will be charged for those additional amounts. These charges would also include additional rental charges while repairs are being made to the equipment as it is primary responsibility of the Customer to return the unit in the same condition that they received the unit.

5. LOADING, UNLOADING AND TRANSPORTATION: The Customer, at their own expense, shall load the equipment for transit and unload it upon return, and shall pay all charges accruing at its own shipping or receiving point. The Customer, at their own expense, shall do all other loading, unloading, installing, dismantling and hauling, and shall pay all charges accruing at its own shipping or receiving points. The Customer shall pay all transportation charges from and to the Supplier's shipping and receiving points.

6. OPERATION AND REPAIRS: The Customer declares that he or its employees understand the operation of the equipment. The Customers shall not remove, alter, disfigure or cover up any numbering, lettering or insignia displayed upon the equipment, and shall ensure that the equipment is not subjected to careless or needlessly rough usage, and shall at the Customer's own expense maintain and ultimately return to the Supplier the equipment in good repair and operating condition. Without limiting the generality of the foregoing, the Customer shall, at the Customer's own expense, during the term of this rental pay the cost of:

- a. all fuel, oil and lubricants required to operate the equipment,
- b. all repairs, and replacement parts including labor charges, required to be made to the equipment in order to keep it in good repair and running order

RUBBER-TIRED MACHINERY: Tire wear and cost of repairs of cuts and punctures is to the Customer's account and shall be payable to the Supplier on demand. Tire wear shall be determined by the percentage of wear incurred during the rental period as fixed by independent appraisal to be obtained promptly by the Supplier following termination of the rental period.

CRAWLER/TRACK TYPE EQUIPMENT: Track wear in excess of 3% per month, on average, during the rental period shall be payable by the Customer to the Supplier, on demand, at the end of the rental period.

BUCKET WEAR AND BUCKET REPAIRS: Bucket wear and the cost of repairs to return the bucket to its original condition at the beginning of the rental period shall be payable by the Customer to the Supplier, on demand, at the end of the rental period.

7. DAMAGE TO EQUIPMENT: To the extent permitted by law, the Customer agrees to indemnify the Supplier against all loss and damage to the equipment hereby obtained, during the rental period, based on the value of such equipment stated in the Details of Equipment. The rental period commences at such time as the rental equipment leaves any the Supplier's facilities in the possession of the Customer, his (its) agent or carrier and continues until the unit is returned to the Supplier's facilities and an inspection has been completed and signed by an authorized by a Supplier representative indicating that the equipment is free of physical damage. Inspections are carried out at the time of check out and check in of every rental unit. A Supplier representative, along with a Customer representative, will conduct a visual inspection of the equipment noting any deficiencies on the Inspection Sheet and both parties will sign. Equipment must be picked up and returned during the regular business hours of the Supplier's location to ensure this process is completed. A mechanical inspection will be completed within 48 hours of the vehicle return to identify any mechanical damage that occurred during the course of the rental period. The Supplier shall give notice to the Customer as soon as possible of any claim of the Supplier under this paragraph. In the event that repairs cannot be completed within 5 days, the rental terms and contract will continue until such time that the equipment is repaired to same condition as to the commence of the rental contract.

8. LIABILITY OF THE CUSTOMER: To the extent permitted by law, the Customer shall indemnify the Supplier against all loss, expenses, penalties, damages, condemnations, and law costs which the Supplier may suffer or may be required or condemned to pay for personal injuries (including death) and/or property damage suffered by any person by reason of operation, handling, transportation or use of the equipment by or whilst in the hands of the Customer or the latter's employees agents or carriers.

9. LIABILITY OF THE SUPPLIER: The liability of the Supplier is limited to its express obligation to deliver the equipment in good condition and working order and the Supplier shall not be liable for any direct or indirect loss or damage of the Customer arising from any subsequent failure of the equipment or from its lack of suitability for the work it may be required to perform.

10. TITLE: Title to the equipment shall at all times remain in the Supplier and nothing contained in this Agreement shall be deemed to have the effect of conferring upon the Customer any right or title whatsoever in or to the equipment,

other than that of a Lessee with an option to purchase. The Customer shall give the Supplier immediate notice in case any of the equipment is levied upon, or from any cause becomes liable to seizure.

11. TERMINATION OF AGREEMENT: Should the Customer fail to make any payment when it becomes due, or become bankrupt, or overload the equipment or tax it beyond its capacity, or fail to maintain and operate or to return the equipment as provided by the Agreement, or violate any other provisions hereof, the Supplier may in its option terminate this Agreement without notice to the Customer, re-take possession of the equipment without becoming liable for trespass, and recover all rentals due and full damages for any injury to, and all expenses incurred in retaking possession of the equipment.

12. INSURANCE: The Customer shall at his (its) own expense provide insurance in the name of Sansom Equipment Inc. and Customer in an amount satisfactory to the Supplier (including a loss-payable endorsement) against liability for bodily injuries including death and or property damage arising from all use of the equipment and to protect the Supplier against all loss of or damage to the equipment to the value stated in the Details of Equipment. Insurance shall be in effect from the delivery date to date of redelivery to the Supplier. Proof of Insurance shall be delivered to the Supplier prior to delivery date and on all renewal dates.

13. ABANDONMENT: If at any time during the rental period the Equipment is stored and left at any location whereby the Equipment is not properly secured or maintained, the unit will be considered abandoned and the Supplier will have the right to repossess the immediately. The Customer will continue to be solely responsible for all charges related to securing, storing and retrieval of the Equipment as well as any damage. In addition, the rental contract and all fees and costs will continue to be in full effect until such time the Supplier has examined and determined the condition of the Equipment.

14. PLATING: If International Registration Plan (IRP) plates are required by the Customer all costs associated with these plates will be the responsibility of the Customer.

15. IFTA MILEAGE REPORTING: The Customer must report vehicle mileage and hours to SEC on a monthly basis and must furnish SEC with trip reports and fuel receipt(s), or if unit is fueled out of bulk tank, a copy of the vendor fuel invoice showing taxes paid along with fuel logs or statement on Lessee's letterhead stating that SEC trucks are fueled out of this bulk tank. The following items must be consistent with the IFTA reporting requirements outlined as follows:

- The beginning odometer / hub mileage for one trip must be the same as the ending odometer / hub mileage from the previous trip.
- Miles that are incurred that are not over the road miles should be recorded as " In Plant " or " Off Highway " use miles.
- If you leave the state in which your truck is domiciled, odometer reading must be recorded at each state line.
- All fuel receipts and or fuel logs must be turned in with trip reports showing where fuel was purchased date and gallons of fuel purchased.
- All fuel receipts and / or fuel logs must be turned in with the trip records.

Notice: If the Customer's records are not in this format, or if the Customer fails to provide fuel and trip documents, the Supplier will bill the Customer \$0.50 per gallon of unreported fuel, determined by dividing the vehicles mileage for which there are no receipt's(s) by 5.5 and multiplying this times .50 cents. This charge is necessary in order to pay the taxes and penalties incurred for having inaccurate, incomplete records.

16. BOND: If requested by the Supplier, the Customer at his (its) own expense, shall furnish a bond in form satisfactory to the Supplier in the amount of the value of the equipment as shown in the Details of Equipment to insure fulfillment of the Agreement.

17. SUB-LETTING AND ASSIGNMENT: The Customer shall not be entitled to sublet or assign any of his (its) rights under this Agreement or in or to any of the equipment hereby rented without the written consent of the Supplier previously obtained, but the Supplier shall be entitled to assign his (its) rights hereunder or in and to any of the equipment hereby

rented subject to the observance by the assignee of all the obligations of the Supplier hereunder.

18. **ARBITRATION:** Should any dispute arise between the parties on any matter arising out of this Agreement it shall be referred to a single arbitrator, If the parties fail to agree on the third arbitrator, the latter shall be appointed by a Judge of the Supreme Court or of a Superior Court of the State in which the Supplier is domiciled on application of either party.

19. **NOTICE:** Any notice to be given by one party hereto to the other shall be in writing and mailed by prepaid registered post to the other party at the address shown in this Agreement, and such notice shall be deemed to have been received by the addressee on the juridical day next following that on which same has been so mailed.

20. **LIENS:** The Customer shall not at any time suffer or permit any charge or lien, whether possessively or otherwise, to exist against the equipment, and shall keep the equipment free of all taxes (including Municipal Taxes whether assessed in the name of the Supplier or Customer) liens and encumbrances. If the Customer fails after demand of the Supplier, to pay off any such lien charge or encumbrance, the Supplier may pay the same and recover the amount of any such payment, with interest at 18% per annum from the Customer on demand. If the Customer is a corporation it agrees that the Limitation of Civil Rights Act of the State of Alabama.

21. **TAX POSITION:** The Supplier makes no representation to the Customer as to the manner in which rents paid under this Agreement will be treated in calculating the Customer's Income Tax.

The Supplier and Customer for themselves, their successors, executors, administrators and assigns, hereby agree to the full performance of the covenants herein contained. This contract will remain in full effect until such time as all outstanding charges resulting from this agreement are received in full by the Supplier.

Customer: **City of Murfreesboro**

Supplier: **Sansom Equipment Company**

Shane McFarland, Mayor

Danny Paladino, Territory Sales Manager

Name / Title

Name / Title

Signature

Signature

Date

Date

8-4-2020

APPROVED AS TO FORM:

DocuSigned by:

Adam F. Tucker

Adam F. Tucker, City Attorney

43A2035E51F9401...

BIRMINGHAM OFFICE

2800 Powell Avenue
Birmingham, AL 35233
Ph: (205) 324-3104
Fax: (205) 324-2679

MOBILE OFFICE

2025 West I-65 Service Road North
Mobile, AL 36618
Ph: (251) 631-3766
Fax: (251) 631-3768

SHELBYVILLE OFFICE

3196 Highway 231 North
Shelbyville, TN 37160
Ph: (615) 696-7066
Fax: (615) 413-5323



Insurance Requirements

Type of Insurance	Limits	
General Liability	Gen. Agg	\$2,000,000
Occurrence Form	Pod Agg	\$1,000,000
Per Project Aggregate	Pers Inj	\$1,000,000
	Each Occ	\$1,000,000
	Fire Dmg	\$50,000
	Med Exp	\$5,000
Auto Liability	CSL	\$1,000,000
Any Auto		
Hired/Non-Owned Auto		
MSC-90 Endorsement (for 130 Barrel Tankers Only)		
Excess Liability	Each Occ	\$2,000,000
Umbrella Form	Agg	\$2,000,000
Workers Compensation	WC Statutory Limits	
And	Each Acc	\$500,000
Employer Liability	Dis Limit	\$500,000
	Dis Emp	\$500,000
Auto Physical Damage or	ACV Basis	TBD
All Risk Contractors'	Deductible	\$1,000
Equipment Policy		
ACV Basis		

Special Provisions and Endorsements

- 1) Sansom Equipment Inc. is named as an additional insured on the General Liability (using CG201 0 1185 or equivalent). Auto Liability and Umbrella Liability with respect to the equipment leased or rented.
- 2) The General Liability, Auto Liability, Workers Compensation and Employer's Liability Policies contain a waiver of subrogation in favor of Sansom Equipment Inc.
- 3) The Equipment shall be insured for physical damage for an amount no less than the actual cash value of the equipment. Sansom Equipment Inc. shall be named as a loss payee on the physical damage insurance with respect to the equipment leased or rented. Physical damage insurance shall provide coverage for lease cost due to equipment being rendered inoperable.
- 4) The insurance evidenced by the certificate of insurance shall be primary and non-contributory to any other insurance of Sansom Equipment Inc.
- 5) The insurance company or companies indicated on the certificate shall have a A.M. Best Rating of A or better.



Training Acknowledgement

Date: _____

Customer Information:

Name: _____

Address: _____

Phone: _____

Vehicle used for Training Purposes:

Make: _____

Model: _____

Body: _____

VIN: _____

Trainer: _____

Manual Provided:

Areas covered in Training Session:

By signing below, you acknowledge that you have received sufficient training regarding the operation and maintenance of the above noted vehicle, to operate the vehicle safely in accordance with the manufacturers intended purposes.

Names of Participants:

Signature of Participants:

1) _____

2) _____

3) _____

4) _____

5) _____

Training Waiver (must be signed if training is declined)

The Customer acknowledges that they have been offered comprehensive training regarding the operation of the equipment but have declined.

The Customer shall therefore indemnify Sansom Equipment Co., against all loss, expenses, penalties, damages, condemnations, and law costs which the Customer may suffer or may be



SANSOM EQUIPMENT CO., INC.

Walk-Around Inspection Sheet

Customer Information:	Name: <u>Montrose Bros</u>	Contact: <u>Tim Reed</u>	
	Address: _____	Phone: _____	
Vehicle Detail:	Year: <u>2018</u>	Make: <u>Peterbilt</u>	Model: <u>LowMixer</u>
	Chassis VIN: <u>3BPDLJ0X8VICF103098</u>	Body S/N: <u>LM19-3525</u>	

PRE INSPECTION	NO DAMAGE	DAMAGE	D R I V E	S A F E L Y	RETURN INSPECTION	NO DAMAGE	DAMAGE
Windshield							Windshield
Hood					Hood		
Grill					Grill		
Front Bumper					Front Bumper		
Lights, Operational					Lights, Operational		
Right Front Fender					Right Front Fender		
Right Door					Right Door		
Right Door Window					Right Door Window		
Right Outside Mirror					Right Outside Mirror		
Right Cowl					Right Cowl		
Right Step Assembly					Right Step Assembly		
Right Fuel Tank					Right Fuel Tank		
Right Side of Cab					Right Side of Cab		
Exhaust Stack					Exhaust Stack		
Body Right Side					Body Right Side		
Body Rear Door					Body Rear Door		
Rear Bumper					Rear Bumper		
Rear Lights					Rear Lights		
Body Left Side					Body Left Side		
Left Side of Cab					Left Side of Cab		
Left Fuel Tank					Left Fuel Tank		
Left Step Assembly					Left Step Assembly		
Left Cowl					Left Cowl		
Left Outside Mirror					Left Outside Mirror		
Left Door Window					Left Door Window		
Left Door					Left Door		
Left Front Fender					Left Front Fender		
Cab, Interior					Cab, Interior		
Passenger Seat					Passenger Seat		
Driver Seat					Driver Seat		

ALL DAMAGES MUST BE REPORTED TO SERVICE DEPARTMENT IMMEDIATELY 1-800-501-0757

OTHER:	OTHER:
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FLUID LEVELS			CLEANLINESS			FLUID LEVELS			WASH/CLEANING REQUIRED		
OIL	<input checked="" type="checkbox"/> FULL	<input type="checkbox"/> LOW	INTERIOR	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	OIL	<input type="checkbox"/> FULL	<input type="checkbox"/> LOW	INTERIOR	<input type="checkbox"/> YES	<input type="checkbox"/> NO
COOLANT	<input checked="" type="checkbox"/> FULL	<input type="checkbox"/> LOW	EXTERIOR	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	COOLANT	<input type="checkbox"/> FULL	<input type="checkbox"/> LOW	EXTERIOR	<input type="checkbox"/> YES	<input type="checkbox"/> NO
FUEL	<input type="checkbox"/> FULL	<input type="checkbox"/> LOW	COMMENT			FUEL	<input type="checkbox"/> FULL	<input type="checkbox"/> LOW	COMMENT		

ODOMETER: <u>6998</u>	CHASSIS HRS: <u>213</u>	BODY HRS:	ODOMETER:	CHASSIS HRS:	BODY HRS:
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LIST ALL LOOSE TOOLS	LIST ALL LOOSE TOOLS
1)	1)
2)	2)
3)	3)
4)	4)
5)	5)
6)	6)
7)	7)
8)	8)
9)	9)

PRE-DELIVERY INSPECTION COMMENTS Give brief description of any damages	RETURN INSPECTION COMMENTS Give brief description of any damages
---	---

SEC REP: <u>DP</u>	PRINT	SIGN	SEC REP:	PRINT	SIGN:
CUSTOMER REP: <u>MRD</u>	PRINT	SIGN	CUSTOMER REP:	PRINT	SIGN:
DATE: <u>7-9-2020</u>			DATE:		

COUNCIL COMMUNICATION

Meeting Date: 08/12/2020

Item Title: Sanitary Sewer Rehabilitation Award of Contract

Department: Water Resources

Presented by: Darren Gore

Requested Council Action:

- | | |
|-------------|-------------------------------------|
| Ordinance | <input type="checkbox"/> |
| Resolution | <input type="checkbox"/> |
| Motion | <input checked="" type="checkbox"/> |
| Direction | <input type="checkbox"/> |
| Information | <input type="checkbox"/> |
-

Summary

Recommend award of the 2020/2021 Sewer Rehabilitation Contract.

Staff Recommendation

Approval to award the rehabilitation contract to SBW Constructors, LLC (SBW).

Background Information

S&ME completed the project design and bids were received July 14th. Only two bids were received although at least ten contractors picked up plans and specifications. One of the bids received was a "No Bid". A recommendation from S&ME along with the bid tabulation is attached. The Base Bid of the project includes 3,515 linear feet of open cut sewer main replacements, 2,600 linear feet of cured in place pipe (CIPP), lining and/or repairing 52 manholes which is approximately 375 vertical feet of manhole lining and 80 sewer lateral repairs. The Additive Alternate Bid includes 1303 linear feet of CIPP lining of 36" to 54" diameter Hobas Pipe. This Additive Alternate is to make repairs to the pipe segments identified in the Lidar TV Inspections as having structural issues and are in need of immediate repair.

S&ME recommends awarding the Base Bid in the amount of \$2,788,172 as well as accepting the Additive Alternate in the amount of \$1,461,920, to SBW in the amount of \$4,250,092. They were the lowest responsible and responsive bidder for the project, they also were the contractor on three previous rehabilitation projects and were very good to work with.

Council Priorities Served

Expand infrastructure

Sanitary sewer rehabilitation extends our sewer infrastructure life by providing structural support and prolonging the need for total replacement.

Maintain public safety

Sewer Rehabilitation is a type of maintenance and renewal of the sewer system. Keeping the sewer system renewed will assist in preventing sewer overflows and maintain public health and safety.

Fiscal Impact

Funding for the Engineering, Construction Administration, Inspection and Construction was approved from a combination of 2020/2021 Budget & Working Capital Reserves.

Funding Source	Budgeted Amount	Construction Expenditures	Remaining
Rate Funded Operating Budget 2020-21	\$1,250,000	\$0	\$1,250,000
Working Reserves 2020-21	\$1,250,000	\$0	\$1,250,000
Engineering & Inspection Expenditures	\$448,000	\$98,889	\$349,111
Working Reserves 2020-21	\$1,750,092	\$0	\$1,750,092
Total	\$4,698,092	\$98,889	\$4,599,203

Attachments

1. S&ME Recommendation
2. Bid Tabulation
3. Rehab Locations Map



July 15, 2020

Ms. Valerie Smith, PE
Assistant Director
Murfreesboro Water Resource Department
220 NW Broad Street
Murfreesboro, TN 37130

RE: Recommendation of Award – 2020 Murfreesboro Rehabilitation Project

Dear Ms. Smith:

Bids for the 2020 Rehabilitation Project were received on July 14, 2020. In response to the project advertisement, we received two (2) bid packets; however, one of those packets contained a “No Bid” letter. Although only two bid packets were received, there was positive participation in the bidding process from around the country as ten (10) contractors picked up plans and attended the mandatory pre-bid meeting. With much of the work in this project being performed by “specialty” contractors, a number of those that ordered plans could participate in the project as a prime bidder or as a subcontractor to the prime.

The project consisted of Base Bid Items and Add-Alternate Items. SBW Constructors, LLC, was the apparent low bidder for the project. The Base Bid is in the amount of \$2,788,172.00. The Add-Alternate is in the amount of \$1,461,920.00. The Total Bid Price for the Base Bid and Add-Alternate Bid is \$4,250,092.00. It is noted that the Total Bid Price was within 4% of the Engineering Estimate.

SBW Constructors, LLC has recently completed several projects with Murfreesboro Water Resource Department with satisfactory results, three of which were similar size and scope. Additionally, as required in the bid package, each bidder was to submit a list of major subcontractors such that references could be verified. Each of the subcontractors have also performed work for Murfreesboro Water Resource Department with satisfactory results. SBW Constructors, LLC, is recommended as the successful, responsive, and responsible low bidder for the project. A tabulation of the bids is attached for your use.

Based on previous discussions with MWRD staff and the significance of the repairs included in both the Base Bid and Add-Alternate Bid, it is recommended that both be accepted. If you concur with our recommendation, please provide formal notice from the board authorizing the award of the contract to SBW Constructors, LLC. Once approval is granted, we will notify the contractor of the award and will transmit the conformed documents to them for execution and attachment of bonds and insurance.

Sincerely,

S&ME, INC.

A handwritten signature in blue ink that reads "Travis E. Wilson".

Travis E. Wilson, PE
Principal Project Manager

Attachment – Certified Bid Tabulation

Murfreesboro Water Resource Department - 2020 Sanitary Sewer Rehabilitation Project
(S&ME Project No. 548120003, MWRD Project No. 20025)
Bid Opening: July 14, 2020 2:00 p.m. Local Time

Item No.	Item Description	Total Estimated Quantity	Unit	SBW Constructors, LLC	
				Unit Price	Total Price
1	21-Inch Gravity Sewer				
a.	15 mm CIPP	25	LF	\$ 1,600.00	\$ 40,000.00
b.	Service Lateral Repair - CIPP connection and up to 25 Linear Feet	1	EA	\$ 7,800.00	\$ 7,800.00
c.	Service Lateral Repair - CIPP connection only (up to 3 linear feet)	1	EA	\$ 6,500.00	\$ 6,500.00
2	18-inch Gravity Sewer				
a.	9 mm CIPP	350	LF	\$ 370.00	\$ 129,500.00
b.	Service Lateral Repair - CIPP connection only (up to 3 linear feet)	1	EA	\$ 5,300.00	\$ 5,300.00
3	15-Inch Gravity Sewer				
a.	10.5 mm CIPP	80	LF	\$ 390.00	\$ 31,200.00
b.	Service Lateral Repair - CIPP connection and up to 25 Linear Feet	1	EA	\$ 6,000.00	\$ 6,000.00
c.	Service Lateral Repair - CIPP Connection Only (Up to 3 Linear Feet)	1	EA	\$ 5,000.00	\$ 5,000.00
4	12-Inch Gravity Sewer				
a.	PVC SDR 26 Mainline Sewer Open Cut Replacement From Access Point to Access Point - 6-foot to 12-foot Depth	51	EA	\$ 350.00	\$ 17,850.00
b.	Mainline Sewer Point Repair 6-foot to 12-foot Depth - Open Cut Repair up to 20 Feet in Length - Unpaved	1	EA	\$ 6,600.00	\$ 6,600.00
5	10-Inch Gravity Sewer				
a.	Service Lateral Repair - CIPP connection and up to 25 Linear Feet	8	EA	\$ 4,400.00	\$ 35,200.00
b.	Service Lateral Replacement - Open Cut up to 25-Linear Feet - 6-foot to 12-foot Depth	20	EA	\$ 3,500.00	\$ 70,000.00
c.	PVC SDR 26 Mainline Sewer Open Cut Replacement From Access Point to Access Point - 6-foot to 12-foot Depth	2,513	LF	\$ 245.00	\$ 615,685.00
6	21-Inch Gravity Sewer				
a.	6 mm CIPP	2,042	LF	\$ 63.00	\$ 128,646.00
b.	Service Lateral Repair - CIPP connection and up to 25 Linear Feet	32	EA	\$ 4,300.00	\$ 137,600.00
c.	Service Lateral Repair - CIPP Connection Only (Up to 3 Linear Feet)	6	EA	\$ 3,300.00	\$ 19,800.00
d.	Service Lateral Replacement - Open Cut up to 25-Linear Feet - 0-foot to 6-foot Depth	5	EA	\$ 2,650.00	\$ 13,250.00
e.	Service Lateral Replacement - Open Cut up to 25-Linear Feet - 6-foot to 12-foot Depth	2	EA	\$ 3,750.00	\$ 7,500.00
f.	Mainline Sewer Point Repair 0-foot to 6-foot Depth - Open Cut Repair up to 20 Feet in Length - Paved	2	EA	\$ 6,800.00	\$ 13,600.00
g.	Mainline Sewer Point Repair 6-foot to 12-foot Depth - Open Cut Repair up to 20 Feet in Length - Paved	1	EA	\$ 7,100.00	\$ 7,100.00
h.	Mainline Sewer Point Repair 12-foot to 18-foot Depth - Open Cut Repair up to 20 Feet in Length - Paved	1	EA	\$ 20,000.00	\$ 20,000.00
i.	Mainline Sewer Point Repair 0-foot to 6-foot Depth - Open Cut Repair up to 20 Feet in Length - Unpaved	1	EA	\$ 5,600.00	\$ 5,600.00
j.	Mainline Sewer Point Repair 6-foot to 12-foot Depth - Open Cut Repair up to 20 Feet in Length - Unpaved	1	EA	\$ 10,500.00	\$ 10,500.00
k.	Mainline Sewer Point Repair 12-foot to 18-foot Depth - Open Cut Repair up to 20 Feet in Length - Unpaved	1	EA	\$ 13,000.00	\$ 13,000.00
l.	Mainline Sewer Point Repair at Service Connection 6-foot to 12-foot Depth - Open Cut Repair up to 20 Feet in Length and Connect to Existing Lateral Line - Paved	1	EA	\$ 25,000.00	\$ 25,000.00
m.	Mainline Sewer Point Repair at Service Connections 6-foot to 12-foot Depth - Open Cut Repair up to 20 Feet in Length and Connect to 2 Existing Lateral Lines - Paved	1	EA	\$ 9,000.00	\$ 9,000.00
n.	Mainline Sewer Sectional Open Cut Repair 6-foot to 12-foot Depth - Paved	40	LF	\$ 275.00	\$ 11,000.00
o.	Sectional Open Cut Repair and 2 Service Lateral Connections 6-foot to 12-foot Depth - Paved	70	LF	\$ 280.00	\$ 19,600.00
p.	PVC SDR 26 Mainline Sewer Open Cut Replacement From Access Point to Access Point - 0-foot to 6-foot Depth	280	LF	\$ 230.00	\$ 64,400.00
q.	PVC SDR 26 Mainline Sewer Open Cut Replacement From Access Point to Access Point - 6-foot to 12-foot Depth	340	LF	\$ 265.00	\$ 90,100.00
r.	PVC SDR 26 Mainline Sewer Open Cut Replacement From Access Point to Access Point - 12-foot to 18-foot Depth	60	LF	\$ 480.00	\$ 28,800.00
7	Service Laterals				
a.	Pre CCTV Inspection of Service Laterals (All Mainline Diameters)	85	EA	\$ 400.00	\$ 34,000.00
b.	Remove Intruding Lateral Tap or Gasket	5	EA	\$ 800.00	\$ 4,000.00
c.	Dye Test Lateral	5	EA	\$ 500.00	\$ 2,500.00
d.	Repair Service Lateral- CIPP Beyond 25-Linear Feet	100	LF	\$ 50.00	\$ 5,000.00
e.	Replacement - 0 foot to 6 foot Depth Cut Beyond First 25-Linear Feet	25	LF	\$ 57.00	\$ 1,425.00
f.	Replacement - 6 foot to 12 foot Depth Cut Beyond First 25-Linear Feet	25	LF	\$ 67.00	\$ 1,675.00
g.	Replacement - 12-foot to 18-foot Depth Cut Beyond First 25-Linear Feet	25	LF	\$ 81.00	\$ 2,025.00
h.	Replacement - 18-foot to 24-foot Depth Cut Beyond First 25-Linear Feet	25	LF	\$ 105.00	\$ 2,625.00
i.	New Cleanout Installation	25	EA	\$ 1,200.00	\$ 30,000.00
j.	Expose Existing Cleanout - 0 foot to 3 foot Depth and Install New Box - Unpaved	10	EA	\$ 950.00	\$ 9,500.00
k.	Expose Existing Cleanout - 0 foot to 3 foot Depth and Install New Box - Paved	10	EA	\$ 950.00	\$ 9,500.00
8	Manholes - Subsurface Rehabilitation				
a.	Lining 48-inch Diameter Manhole	335	VF	\$ 340.00	\$ 113,900.00

Murfreesboro Water Resource Department - 2020 Sanitary Sewer Rehabilitation Project
(S&ME Project No. 548120003, MWRD Project No. 20025)
Bid Opening: July 14, 2020 2:00 p.m. Local Time

Item No.	Item Description	Total Estimated Quantity	Unit	SBW Constructors, LLC	
				Unit Price	Total Price
b.	Lining 72-inch Diameter Manhole	15	VF	\$ 525.00	\$ 7,875.00
c.	Prep and Reline Manhole Connection on Previously Lined Manholes	3	EA	\$ 850.00	\$ 2,550.00
d.	Grout Pipe Connections	4	EA	\$ 275.00	\$ 1,100.00
e.	Plug Abandoned Line at Manhole	1	EA	\$ 600.00	\$ 600.00
f.	Core Penetration to Existing Manhole - 4-inch to 8-inch Diameter	1	EA	\$ 3,400.00	\$ 3,400.00
g.	Excessive Leak Stop In Manhole	125	Gal	\$ 350.00	\$ 43,750.00
h.	Install New Manhole Invert and Bench	1	EA	\$ 800.00	\$ 800.00
i.	Repair Existing Manhole Bench & Invert	1	EA	\$ 800.00	\$ 800.00
j.	Install Inside Drop Bowl and Associated Piping	1	VF	\$ 1,750.00	\$ 1,750.00
k.	Lining of Two 2,000 gallon grease trap - 94" x 78"	2	VF	\$ 23,000.00	\$ 46,000.00
9	Church Street Realignment (To Be Performed in Dry Weather)				
a.	8-inch Gravity Sewer - PVC SDR 26 Mainline Sewer Open Cut Replacement From Access Point to Access Point	105	LF	\$ 400.00	\$ 42,000.00
b.	Install New 4-foot Diameter Precast Concrete Manhole	1	EA	\$ 7,500.00	\$ 7,500.00
c.	Replace Existing Manhole with New 4-foot Diameter Precast Concrete Manhole	2	EA	\$ 5,000.00	\$ 10,000.00
d.	Service Lateral Replacement - Open Cut up to 25-Linear Feet - 0-foot to 6-foot Depth	4	EA	\$ 2,500.00	\$ 10,000.00
10	Broad Street Repairs (To Be Performed in Dry Weather)				
a.	18-inch Diameter Mainline - CIPP - 10.5 mm	99	LF	\$ 345.00	\$ 34,155.00
b.	12-inch Diameter Mainline - CIPP - 9 mm	343	LF	\$ 137.00	\$ 46,991.00
c.	Lining 48-inch Diameter Manhole	23	VF	\$ 340.00	\$ 7,820.00
d.	Lining 60-inch Diameter Manhole	10	VF	\$ 370.00	\$ 3,700.00
e.	12-inch Diameter Mainline Sewer Point Repair 12-foot to 18-foot Depth - Sectional Open Cut Repair - Unpaved	35	LF	\$ 850.00	\$ 29,750.00
f.	18-inch Diameter Mainline Sewer Point Repair 6-foot to 12-foot Depth - Open Cut Repair up to 20 Feet in Length - Unpaved	1	EA	\$ 30,000.00	\$ 30,000.00
11	Pavement Removal and Replacement				
a.	Asphalt	20,000	SF	\$ 12.00	\$ 240,000.00
b.	Asphalt - TDOT Requirements Along State Roadway, Including Traffic Control	2,000	SF	\$ 14.00	\$ 28,000.00
c.	4-inch Binder Course (ONLY on Palmer Dr and Boston St)	27,000	SF	\$ 7.00	\$ 189,000.00
d.	Finished Concrete (Driveways/Sidewalks)	400	SF	\$ 27.00	\$ 10,800.00
e.	Concrete (Curb & Gutter)	300	LF	\$ 75.00	\$ 22,500.00
f.	Infrared Pavement Restoration	2,000	SF	\$ 8.00	\$ 16,000.00
12	Cash Alloances				
a.	Soils and Concrete Testing	Allowance	LS		\$ 2,000.00
b.	Cured-In-Place Pipe Testing Laboratory Services	Allowance	LS		\$ 4,000.00
13	Additional Work if Ordered by Owner/Engineer				
a.	Crushed Stone	500	CY	\$ 40.00	\$ 20,000.00
b.	Flowable Fill	200	CY	\$ 100.00	\$ 20,000.00
c.	CIPP Lateral Transition Adder	20	EA	\$ 500.00	\$ 10,000.00
d.	Heavy Cleaning for Mainline	250	LF	\$ 11.00	\$ 2,750.00
e.	Heavy Cleaning for Laterals	50	LF	\$ 6.00	\$ 300.00
14	Contrsuction Contingency				
a.	Construction Contingency				\$ 75,000.00
				BASE BID TOTAL PRICE:	\$ 2,788,172.00

Murfreesboro Water Resource Department - 2020 Sanitary Sewer Rehabilitation Project
(S&ME Project No. 548120003, MWRD Project No. 20025)
Bid Opening: July 14, 2020 2:00 p.m. Local Time

ADD-ALTERNATE HOBAS CIPP LINING (To Be Performed in Dry Weather)						
Item No.	Item Description	Total Estimated Quantity	Unit	SBW Constructors, LLC		
				Unit Price	Total Price	
1	HOBAS 54-Inch Gravity Sewer					
a.	54-inch CIPP for Sanitary Sewer Mainline	330	LF	\$ 1,560.00	\$ 514,800.00	
b.	54-inch Pre-liner for Sanitary Sewer Mainline	330	LF	\$ 11.00	\$ 3,630.00	
c.	Heavy Cleaning for Mainline	330	LF	\$ 11.00	\$ 3,630.00	
2	HOBAS 48-Inch Gravity Sewer					
a.	48-inch CIPP for Sanitary Sewer Mainline	480	LF	\$ 980.00	\$ 470,400.00	
b.	48-inch Pre-liner for Sanitary Sewer Mainline	480	LF	\$ 11.00	\$ 5,280.00	
c.	Heavy Cleaning for Mainline	480	LF	\$ 16.00	\$ 7,680.00	
3	HOBAS 36-Inch Gravity Sewer					
a.	36-inch CIPP for Sanitary Sewer Mainline	250	LF	\$ 1,100.00	\$ 275,000.00	
b.	36-inch Pre-liner for Sanitary Sewer Mainline	250	LF	\$ 11.00	\$ 2,750.00	
c.	Heavy Cleaning for Mainline	250	LF	\$ 21.00	\$ 5,250.00	
4	Mainline Grouting					
a.	Grout Leaking Joint Sections of Sewer Mainline (54-inch Diameter Pipe)	150	Gal	\$ 300.00	\$ 45,000.00	
b.	Grout Leaking Joint Sections of Sewer Mainline (48-inch Diameter Pipe)	75	Gal	\$ 300.00	\$ 22,500.00	
c.	Grout Leaking Joint Sections of Sewer Mainline (36-inch Diameter Pipe)	50	Gal	\$ 300.00	\$ 15,000.00	
5	Cash Allowances					
a.	Soils Testing	Allowance			\$ 10,000.00	
b.	Cured-In-Place-Pipe Testing Laboratory Services	Allowance			\$ 6,000.00	
6	Construction Contingency					
a.	Construction Contingency				\$ 75,000.00	
				ADD-ALTERNATE TOTAL PRICE:	\$ 1,461,920.00	

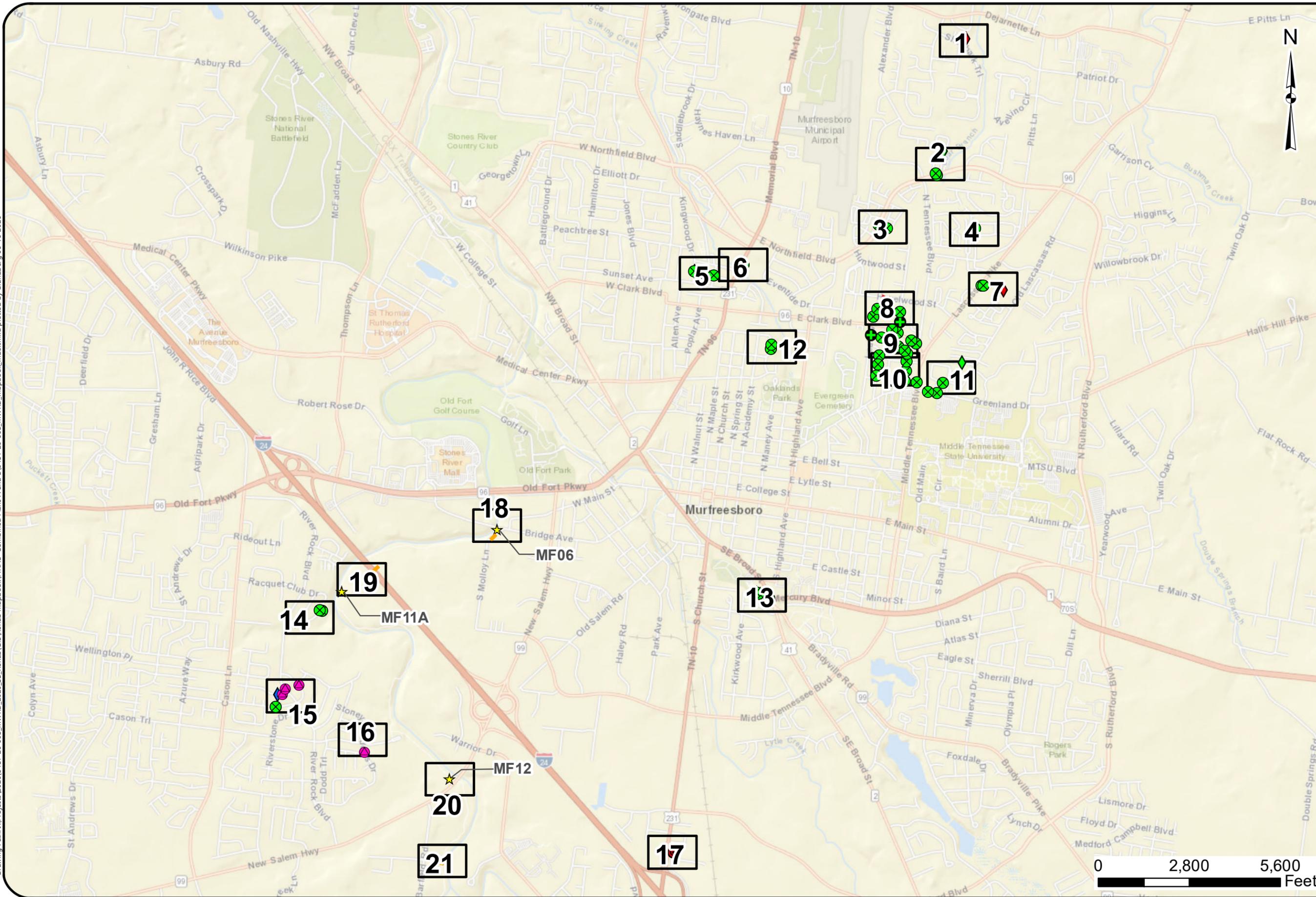
BASE BID AND ADD-ALTERNATE TOTAL BID PRICE: **\$4,250,092.00**

I do certify that the above is a true and correct copy of the bids received:



Travis E. Wilson, PE
July 15, 2020
S&ME, Inc.
Tennessee License No. 106436

Drawing Path: J:\Projects\2020\5481-20-003_MWRD_2020_SS_Rehab\GIS\Rehab_Mapbook\FINAL-Combined Plans A and B\5481-20-003_MWRD_Mapbook_Index.mxd plotted by blundberg 06-16-2020



Murfreesboro 2020 Rehabilitation Project

For:
Murfreesboro Water Resource Department



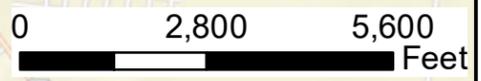
- Legend**
- Manhole Grout Connections
 - Manhole Lining - Full
 - New Manhole
 - Manhole Re-line Pipe Connections
 - Mainline Point Repair at SVC Connection
 - Mainline Point Repair at Taps
 - Mainline External Point Repair
 - Mainline Sectional OCR
 - Mainline CIPP
 - Mainline Open Cut Replacement
 - Mainline Realignment
 - Lateral CIPP
 - Lateral CIPP - Connection Only
 - Lateral OCLR
 - Lateral Capped - Do Not Reinstall
 - Alternate HOBAS CIPP
 - Flow Monitors
 - Mapbook Index

SCALE:
1" = 2,750'

DATE:
6/16/2020

S&ME PROJECT NO.
5481-20-003

Index



COUNCIL COMMUNICATION

Meeting Date: 08/12/2020

Item Title: Benefits of an Automated Waste Management Solution (AWMS)
Department: Solid Waste Department
Presented by: Darren Gore

Summary

Review the benefits of an Automated Waste Management Solution

Background Information

As Solid Waste Department plans improvements, consideration has been given to the procurement of a fleet camera and GPS tracking system to enhance routing, optimize collection of solid waste carts. Such as system will also assist with the documentation and resolution of customer service issues. As automated system addresses major system needs by through improvement of City's solid waste rolling stock utilization efficiencies.

Providing excellent customer service is the goal of the City and reducing missed pick-ups and go-backs and reducing the volume and time to resolve customer complaints provides enhanced customer service capabilities. Additionally, gaining efficiencies using optimization tools for fleet routing, fleet optimization and vehicle maintenance and safety is integral to a sustainable and financially viable enterprise operation and alleviate further burden on tax revenues.

A summary of the benefits of an Automated Waste Management Solution (AWMS) provides is as follows:

- Collection service confirmations in real-time
 - Photos are taken automatically and geocoded to the nearest address; proving location of the vehicle at a particular time
 - Photos document solid waste cart placement, any obstacles blocking cart, or any brush, limb and yard waste challenges
- Provides vehicle tracking and real-time route updates; provides "breadcrumb trails" displaying history of vehicle location.
- Enables documentation of driver issues, vehicle breakdowns and alternate truck routing to complete unfinished routes.
- Daily reporting to provide operational efficiencies or deficiencies and vehicle route assistance; better communication between drivers.
- All of this reduces missed pick-ups and "go-backs" and reduces the volume and time to resolve customer complaints.
- Ultimately, given the recognition by the customer that Solid Waste has this system, the habits and behavior of the public with regards to solid waste

disposal will be enhanced and allow for significant gains in efficiency and effectiveness in solid waste collection.

The AWMS system focuses on the “real-time” customer service aspect of curbside delivery services. The AWMS system is setup for efficiency – more pickups, less time, and confirmation of service; recorded in real-time. This system informs the Department of the location of every vehicle and transfers photographs back to the manager or dispatcher immediately. This allows drive-backs to residents who assert missed garbage carts or missed brush and limb pickup to be addressed appropriately. The system also documents obstructions or over-filled containers that prevent pickup so these situations can also be addressed.

Staff issued a Request for Competitive Sealed Proposals (RFCSP) on February 17, 2020 and received 3 proposals on March 20, 2020. Two finalists were selected based on the following weighted criteria:

Functional Area	% of Assessment
Auto Waste Management System Requirements On-Board Mobile Units Hardware & Communications Hosting & Interface Requirements Routing & Work Order Management Vehicle Tracking Reporting	30%
Implementation, Experience and Training Requirements Vendor Support	20%
Cost & Fees	50%

Originally, the plan was to bring this procurement to Council in May 2020; however, the pandemic required revision of the original schedule. The two finalists selected agreed to keep their bid pricing in place through the end of the 2020 calendar year.

Solid Waste fleet management optimization is an expectation of implementing an AWMS as well as enhanced customer service. A customer service representative will also be dedicated to handle calls and dispute resolution. This system will require on-going maintenance costs as identified in the fiscal impacts section.

Fiscal Impacts

In general terms, the cost of the AWMS is approximately \$500,000 over 5 years with the first year to be approximately \$170,000 and subsequent years to be \$80,000 to \$85,000 per year over the next 4 years.

A return on investment analysis will be provided and presented to the Council upon final contract negotiations. A payback through cost savings and enhanced efficiencies is expected to offset the cost of the system.

COUNCIL COMMUNICATION

Meeting Date: 08/12/2020

Item Title: June 2020 Dashboard
Department: Administration
Presented by: Erin Tucker, Budget Director

Summary

June 2020 Dashboard packet

Background Information

June's dashboard information includes relevant Financial, Building & Codes, Risk Management and Construction data.

Council Priorities Served

Responsible budgeting

Providing Council with assessable financial information on a regular basis assists in critical decision-making about the fiscal affairs of the City.

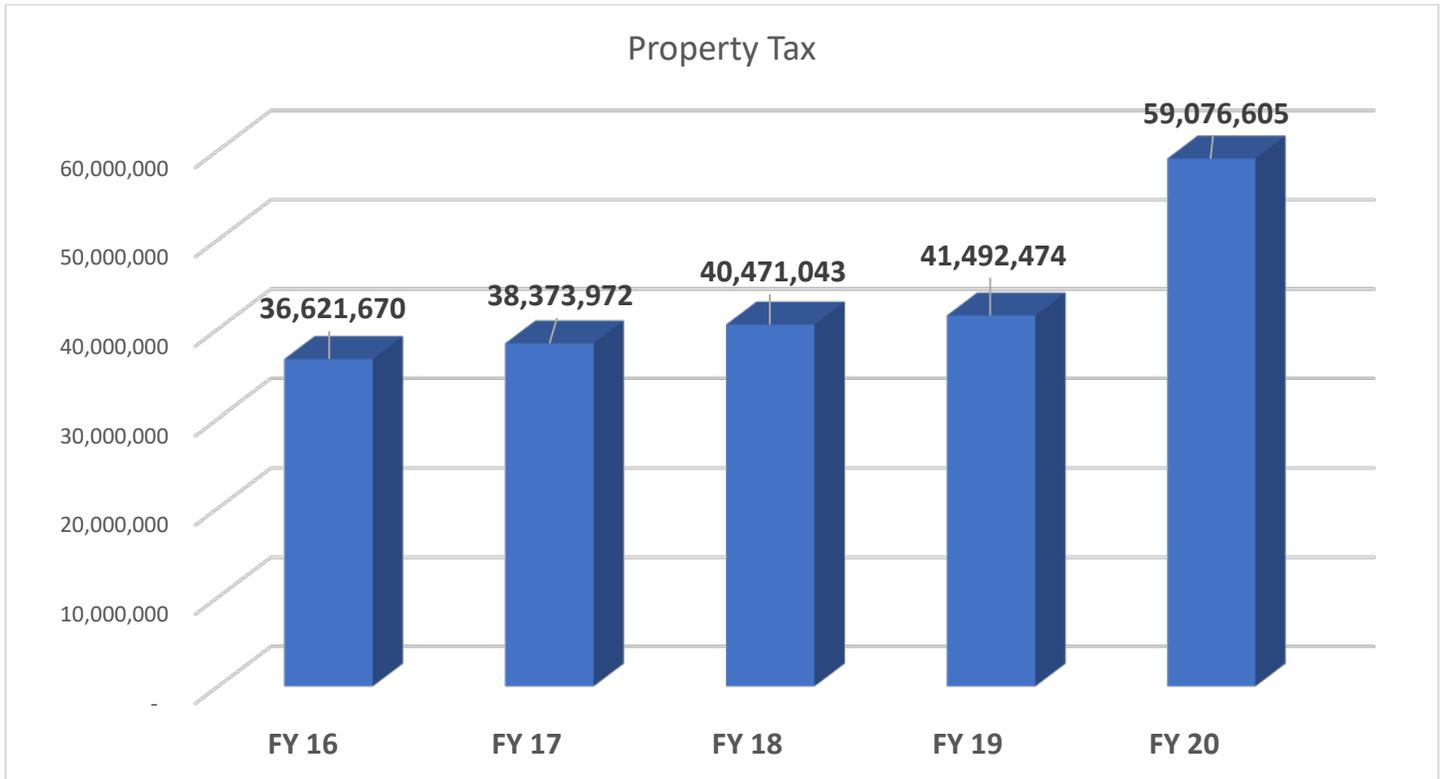
Fiscal Impacts

None

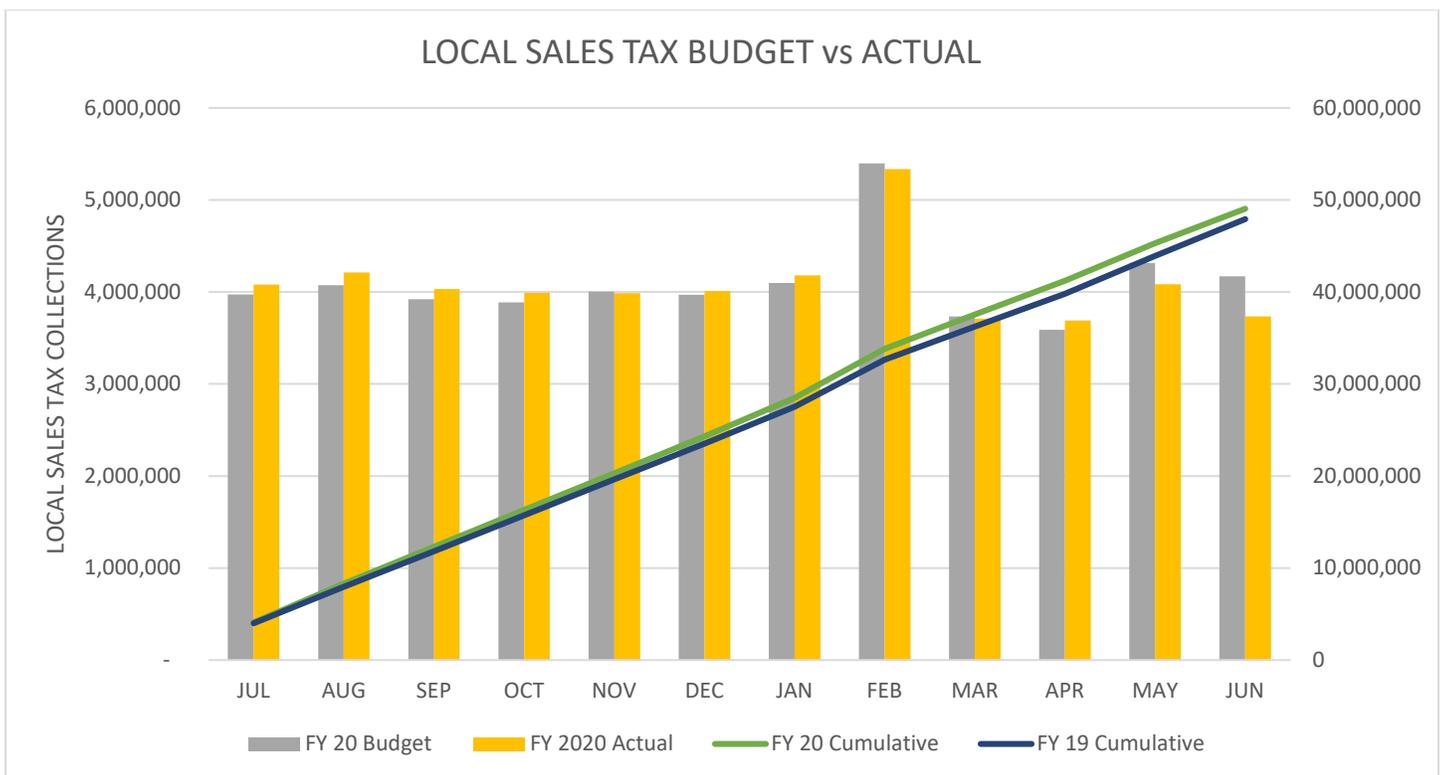
Attachments:

1. June 2020 Dashboard
2. City Schools June Dashboard

JUNE DASHBOARD

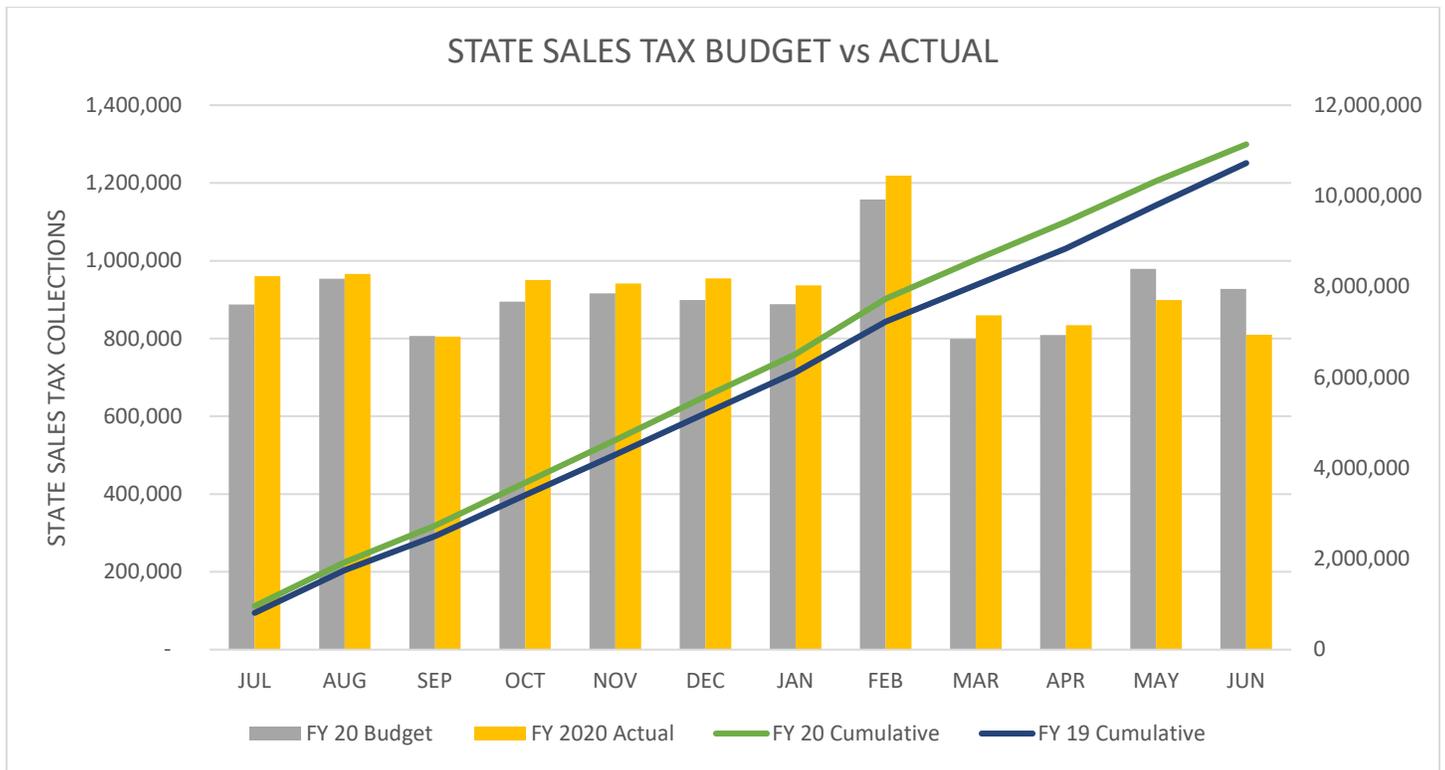


Property Tax notices were mailed in early October. The tax roll from the County Assessor’s office came in 42% higher than FY19. The % of Collections are in line with last year - outstanding Property Tax receivable is running 1.54% this year through June vs. 1.34% for the same time period last year.



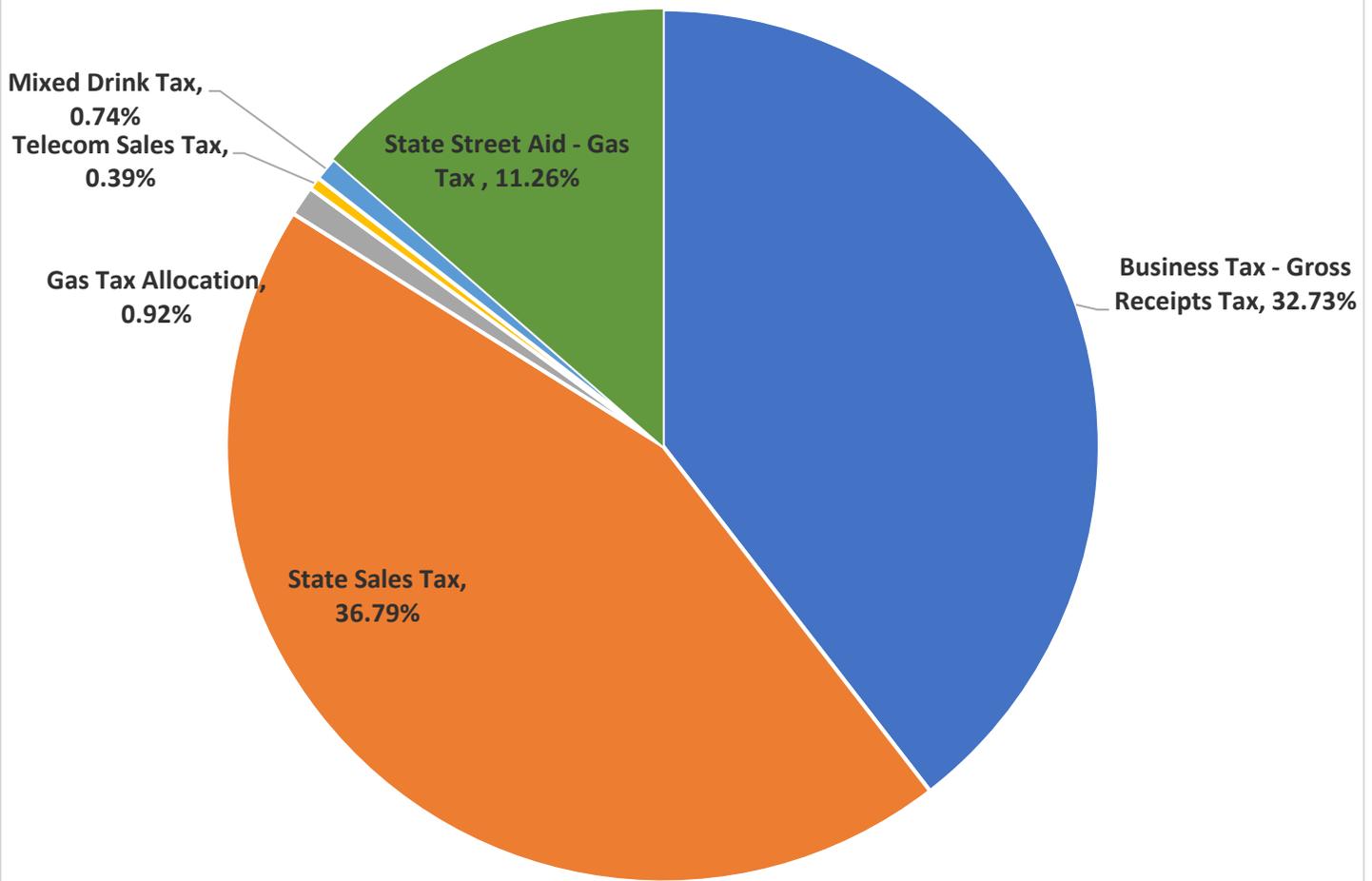
Local Option Sales Tax for FY 20 is running 2.35% above FY19 and 0.18% below budget through June. June collections came in 10.5% under budget and 6.5% less than June 2019 receipts. This information reflects a 2-month lag – the

collections are for April 2020 taxes. This revenue is anticipated to continue to drop over the next 3-6 months based on the COVID-19 impacts to the economy.

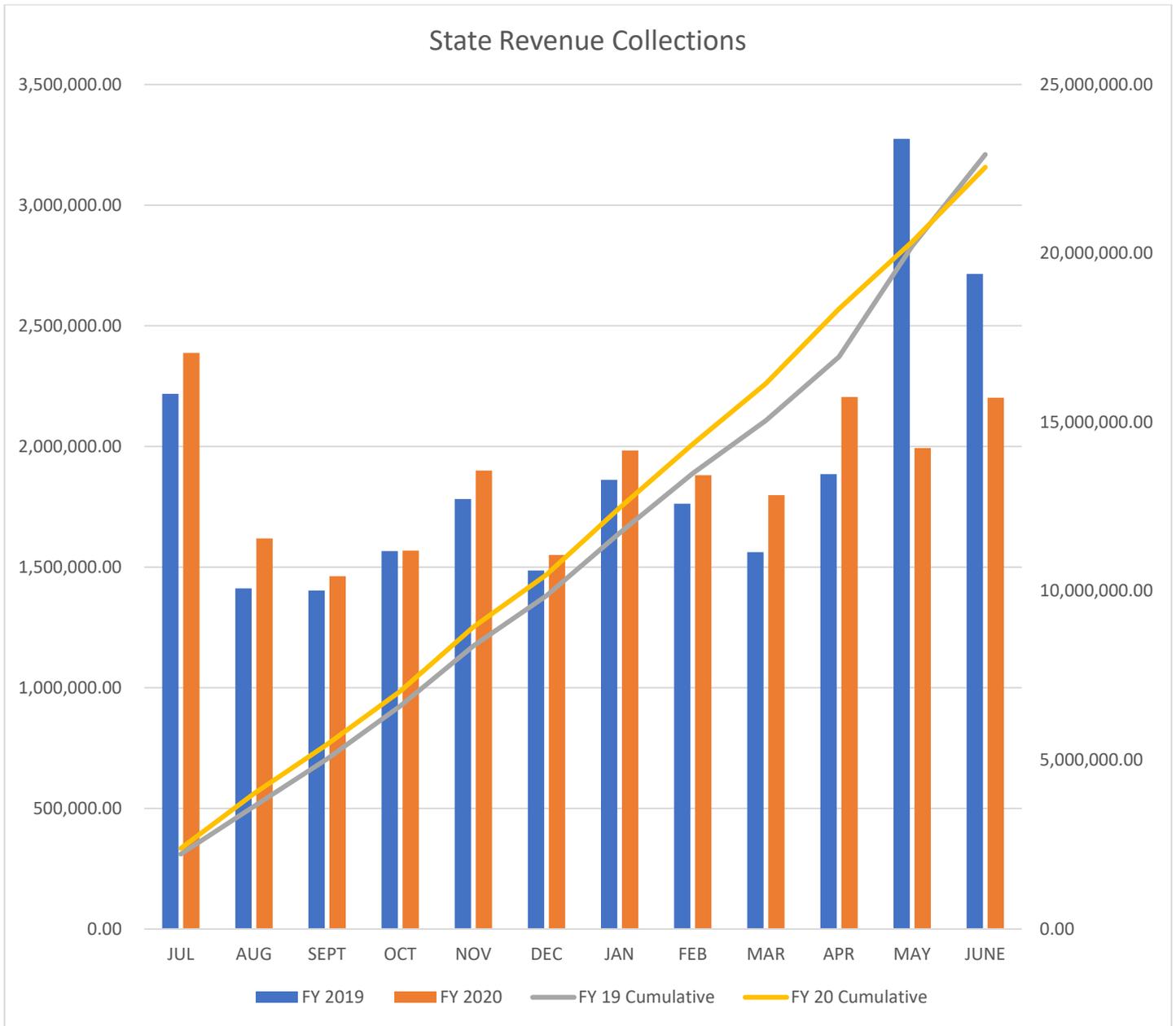


State Sales Tax for FY20 is running 2% above budget and 3.8% higher than last year through June. June collections came in 12.7% under budget less than June 2019 receipts by 12.7% also. This information reflects a 2-month lag – the collections are for April 2020 taxes. This revenue is anticipated to continue to drop over the next 3-6 months based on the COVID-19 impacts to the economy.

% of Total Current Month Collections

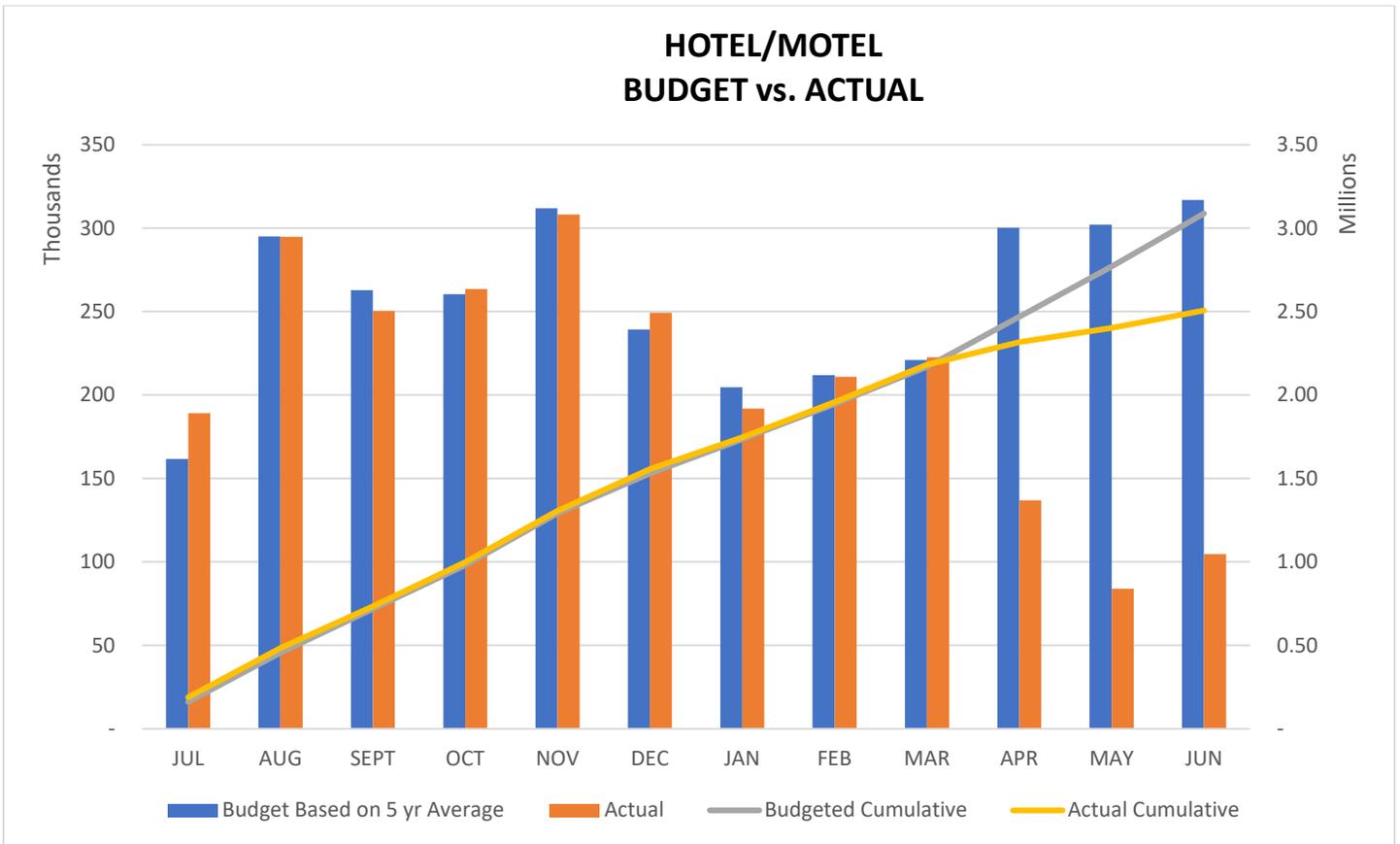


Sales Tax made up nearly 37% of the State Shared collections for June, while the State Street Aid Gas Tax (restricted to road improvements) made up an additional 11.3%. Thru April, Business License Taxes were up 27% compared to FY19. However, May and June collections took a downward turn and dropped 50% - effectively reducing cumulative FY20 receipts by 27% as compared to FY19. This tax is vulnerable to the COVID-19 pandemic as businesses face a cash shortfall.

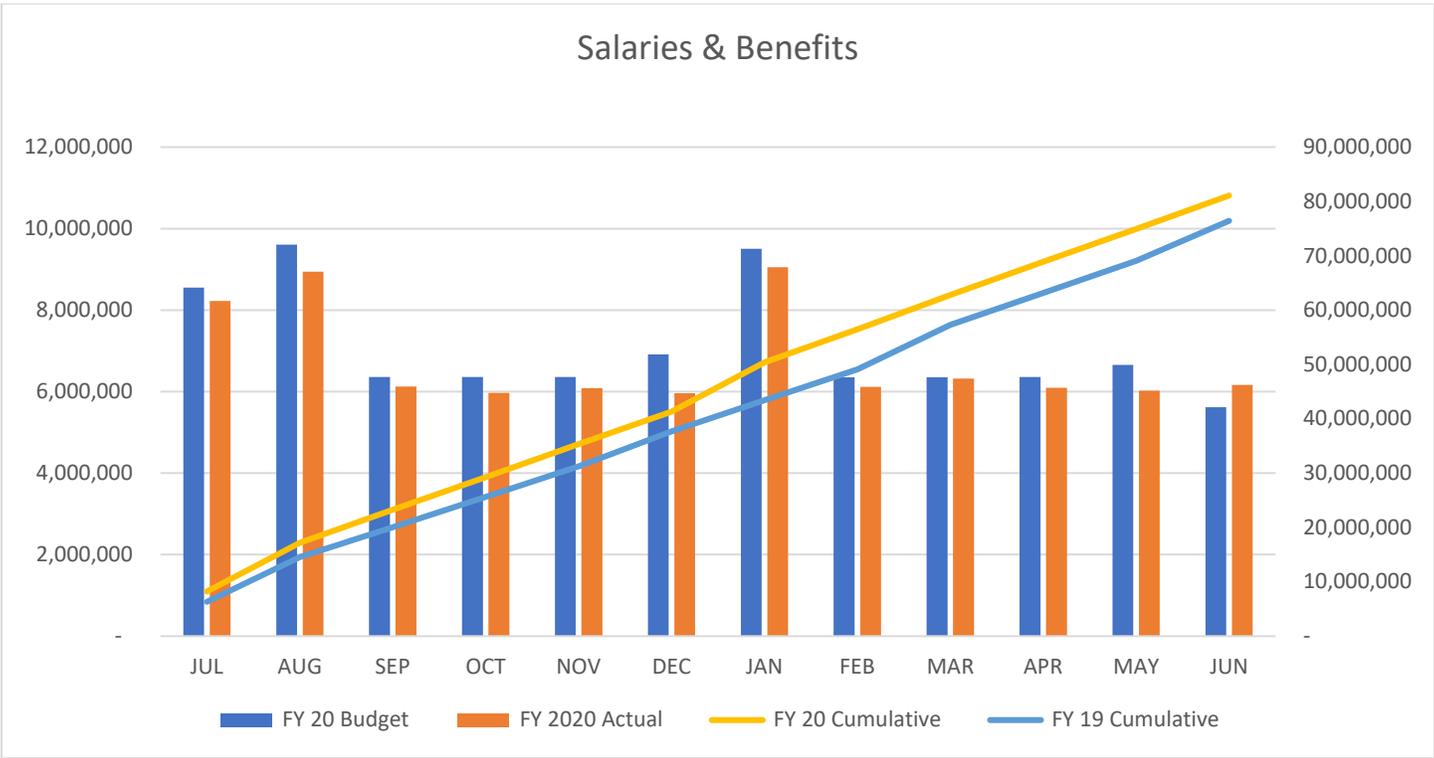


Overall, FY20- State Shared Revenue collections showed a 1.65% decrease over last year's State Shared revenues. June collections showed a 19% drop over June 2019 collections. This information reflects a 2-month lag – the collections are for April 2020 taxes. These revenues are anticipated to continue to drop over the next 3-6 months based on the COVID-19 impacts to the economy.

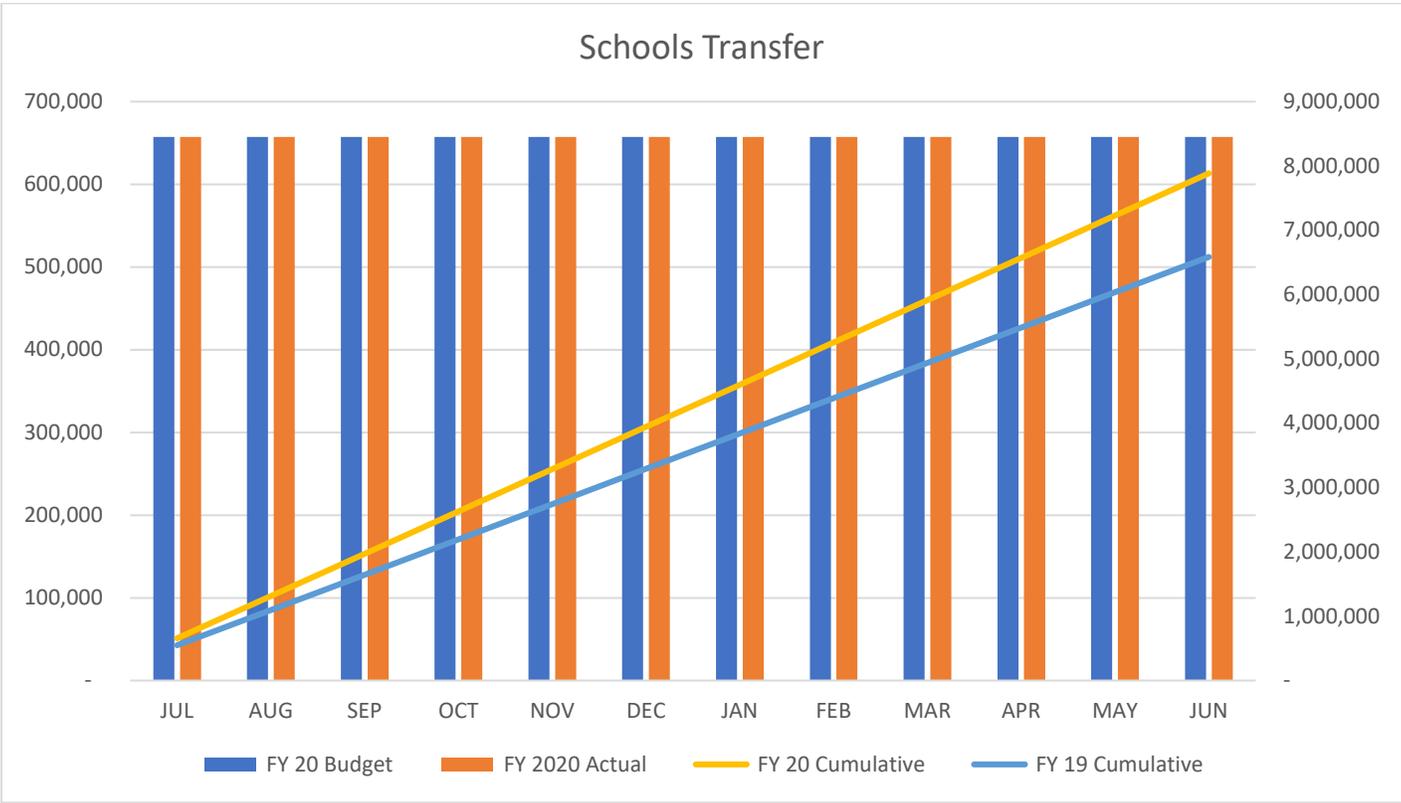
HOTEL/MOTEL BUDGET vs. ACTUAL



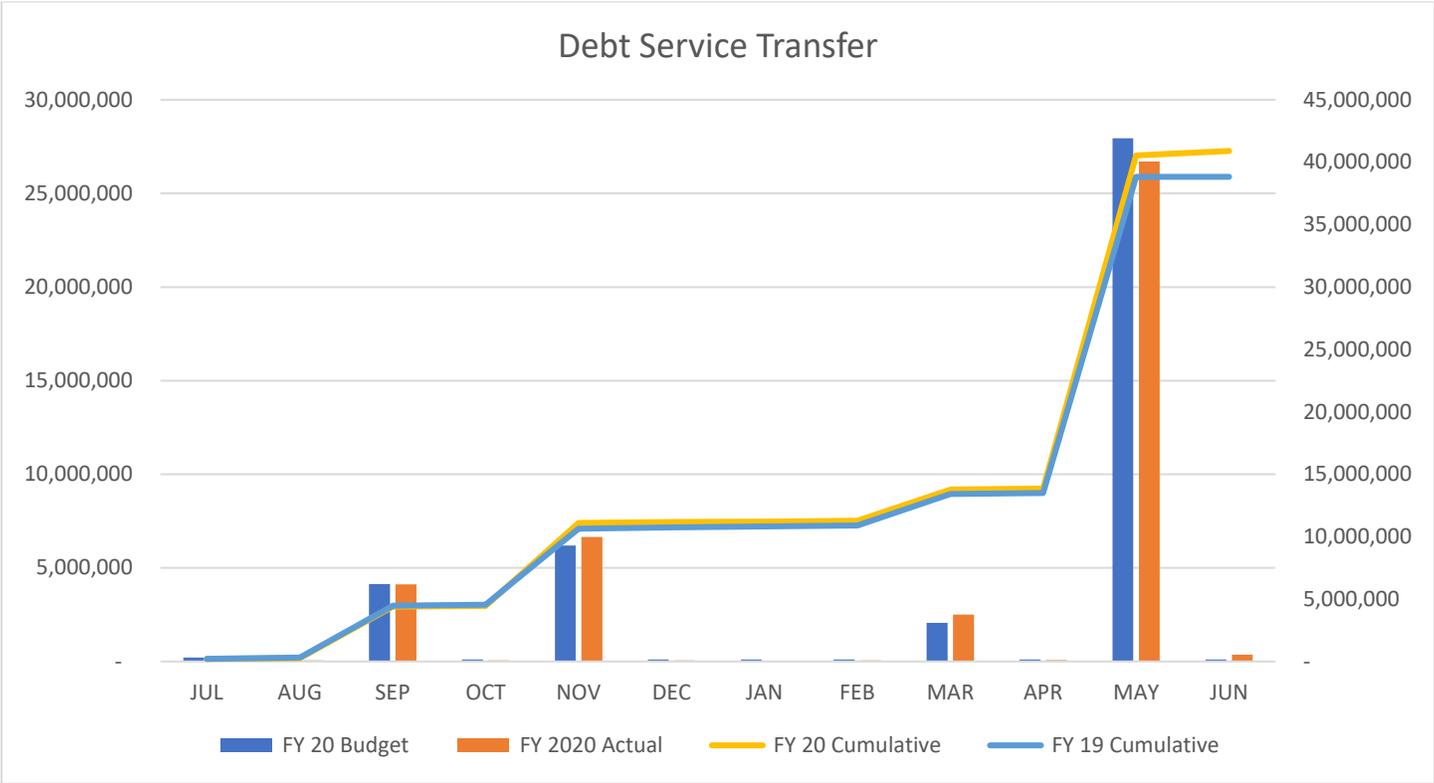
The Hotel/Motel Tax rate doubled in FY20 from 2.5% to 5%. Thru March, collections were in-line with FY19's reported gross receipts. However, the COVID-19 pandemic's effects on the travel and tourism industry significantly impacted March taxes remitted in April. The April remittance was down 54% and this downward trend continued in May with a 72% decline. June receipts showed a 67% decline as compared to FY19's reported gross receipts. This trend is expected to continue into FY21. FY21 Hotel/Motel taxes are budgeted 50% less than FY20's budget at \$1.6 million.



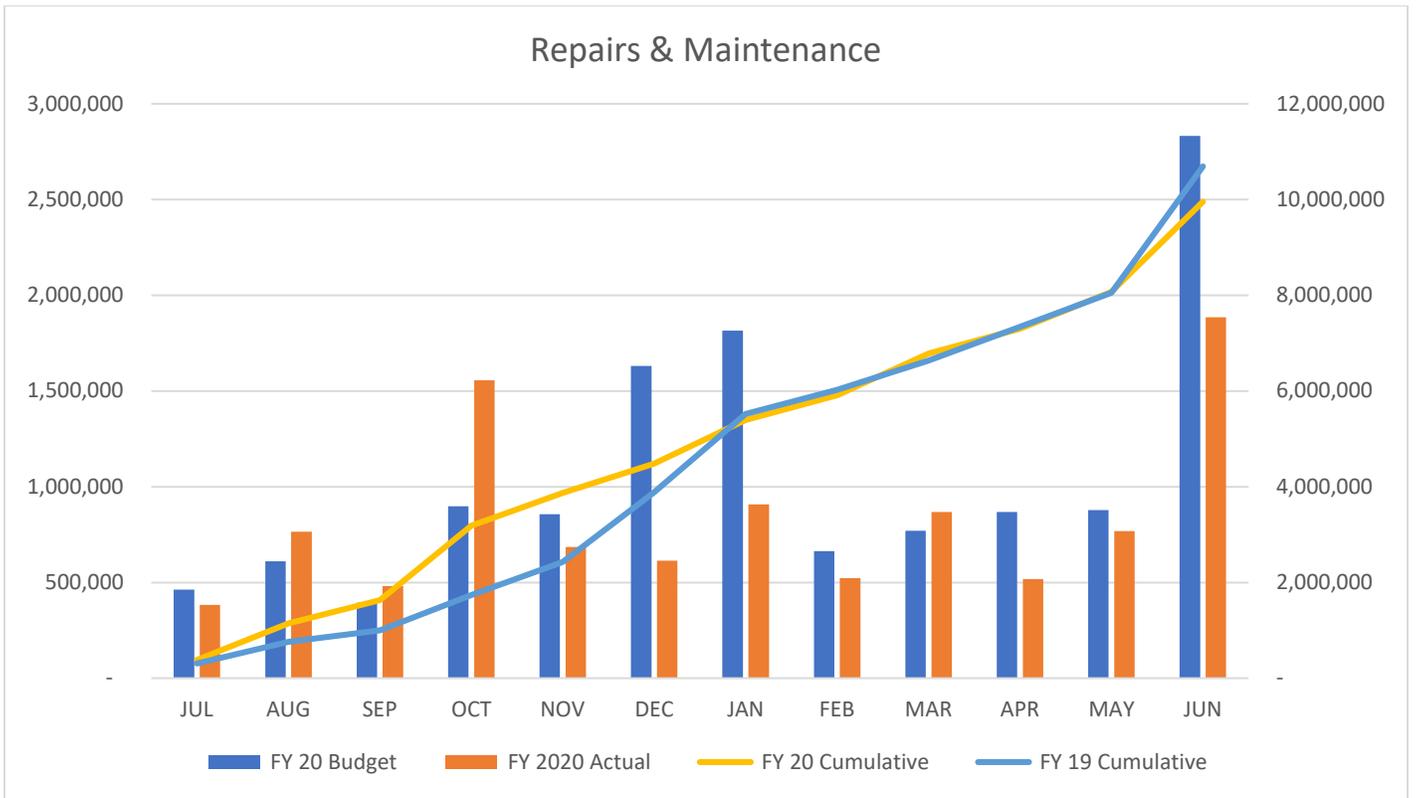
Salaries & Benefits were trending a little under budget due to unfilled vacancies within the City through June. As of 6/30/20, there were 945 filled full-time positions and 40 vacancies – which is down from 42 vacancies in May. Effective 3/19/20, a hiring freeze was implemented with only critical vacancies being filled.



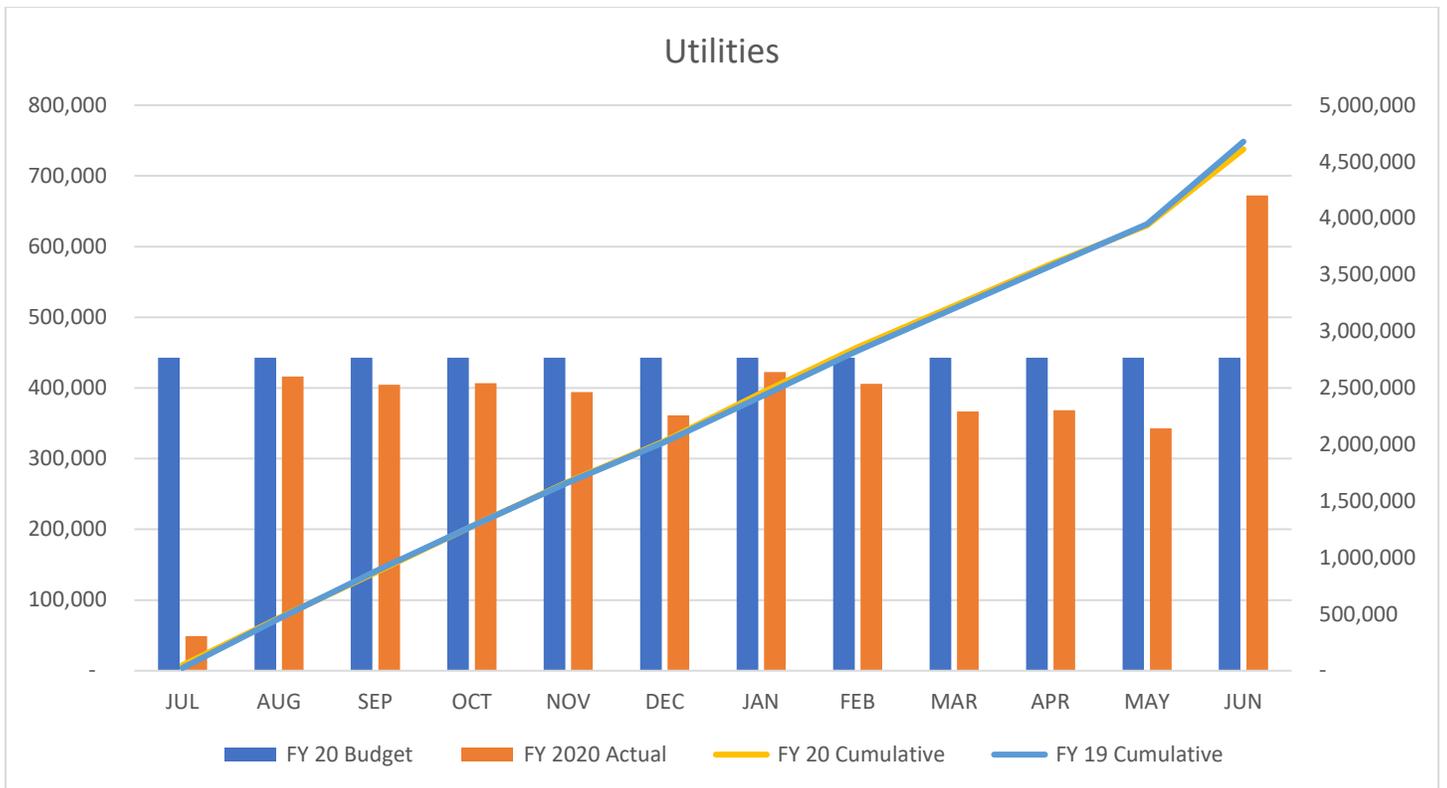
Budgeted Transfers to City Schools increased by \$1.3M from FY19 to FY20. This transfer is made in monthly increments evenly distributed throughout the year.



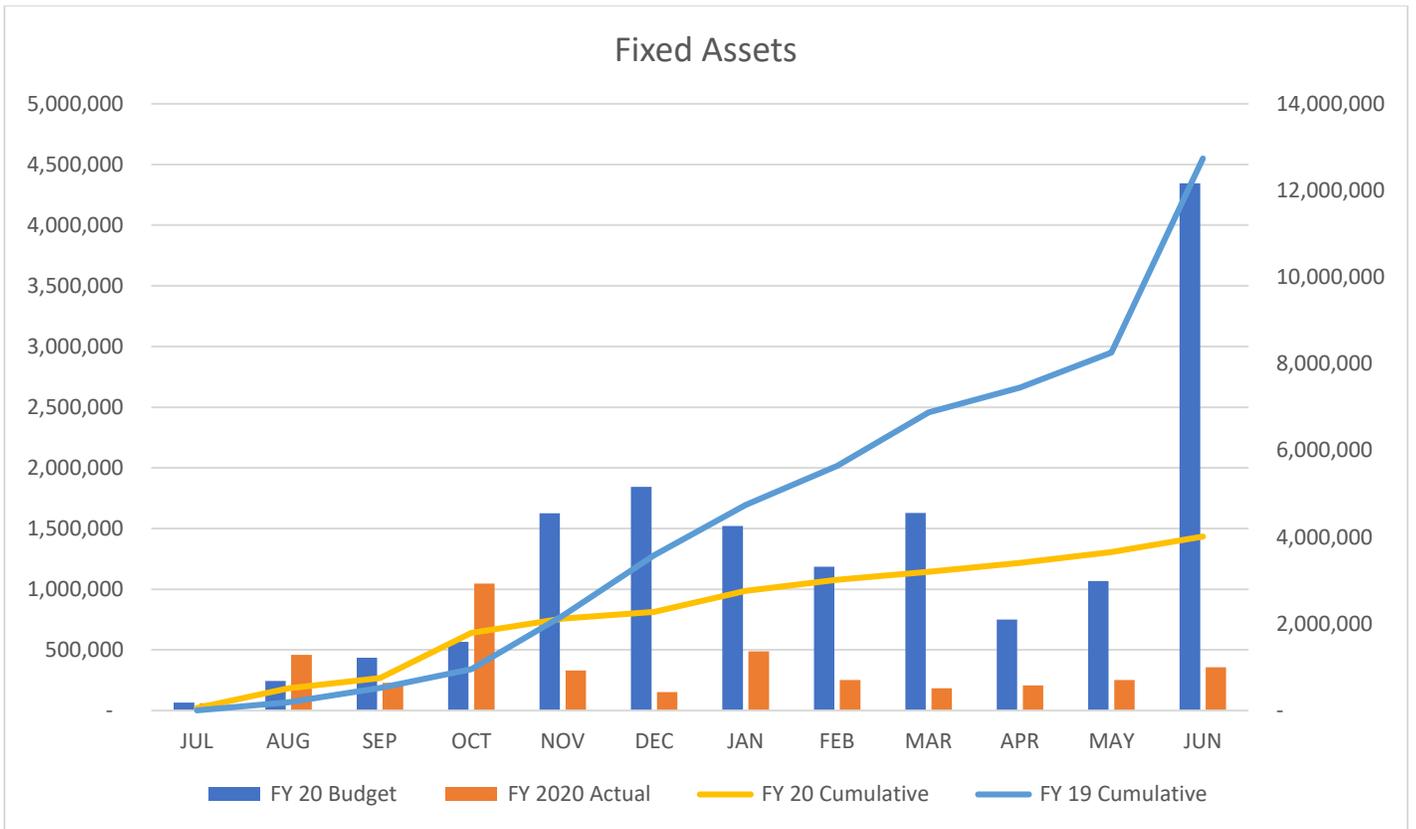
The budgeted Debt Service Transfer increased by \$1.4M to account for the additional debt service related to the 2019 \$58M SunTrust loan and anticipated debt service for FY20 debt of \$25M. Debt Service is running 5.34% higher than this time last year which was anticipated due to the 2019 loan. On May 27, 2020, the City accepted a bid to refinance the 2008 variable rate loan originally financed through the Tennessee Municipal Bond Fund (TMBF). This resulted in a True Interest Cost (TIC) of 0.297% and an All-In TIC of 0.49%. As a result of this refinancing, the City will realize almost \$940,000 savings in budgeted debt service over the remaining 4 years of payments. Budgeted savings of \$236,600 is anticipated for FY21.



Repairs & Maintenance make up 7% of General Fund budgeted expenses. This includes maintenance of software (\$1.1M), fleet services (\$3.5M), and Police R&M for radios, mobile data terminals, etc. (\$1.3M). State Street Aid R&M of streets, markings and right of way totals almost \$4M. These expenses are seasonal and fluctuate depending on contract timing and timing of repairs. This was trending 21% under budget through June.



Utilities were budgeted to stay relatively flat in FY20 as compared to FY19 and were running 13% under budget for the year through June.

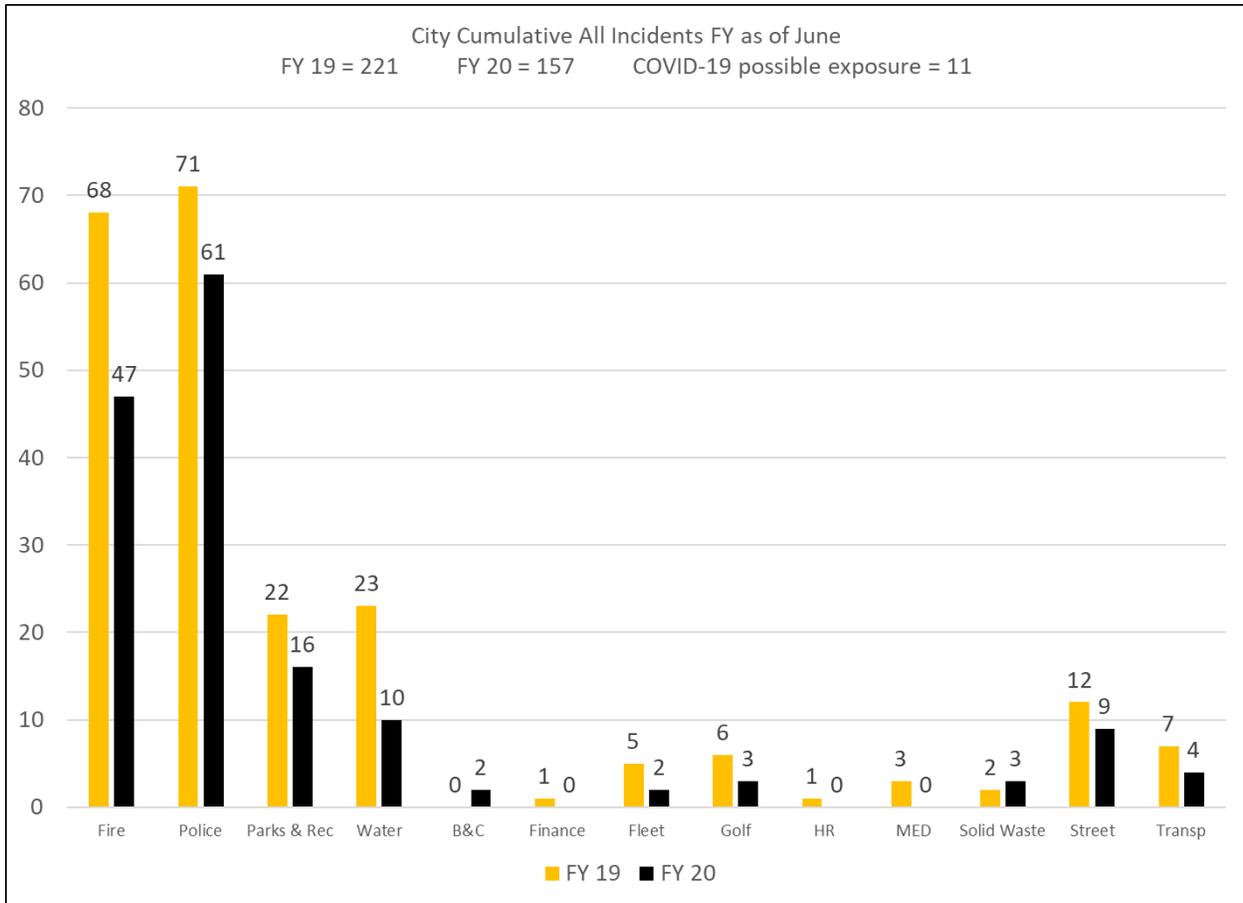


\$15.3M budgeted for Fixed Assets in FY 20 includes:

- \$11M in Infrastructure for grant funded road construction
- \$2M – Transit Facility
- \$540k software & computer hardware
- \$430k Recreation equipment
- \$370k public safety;
- \$167k public works

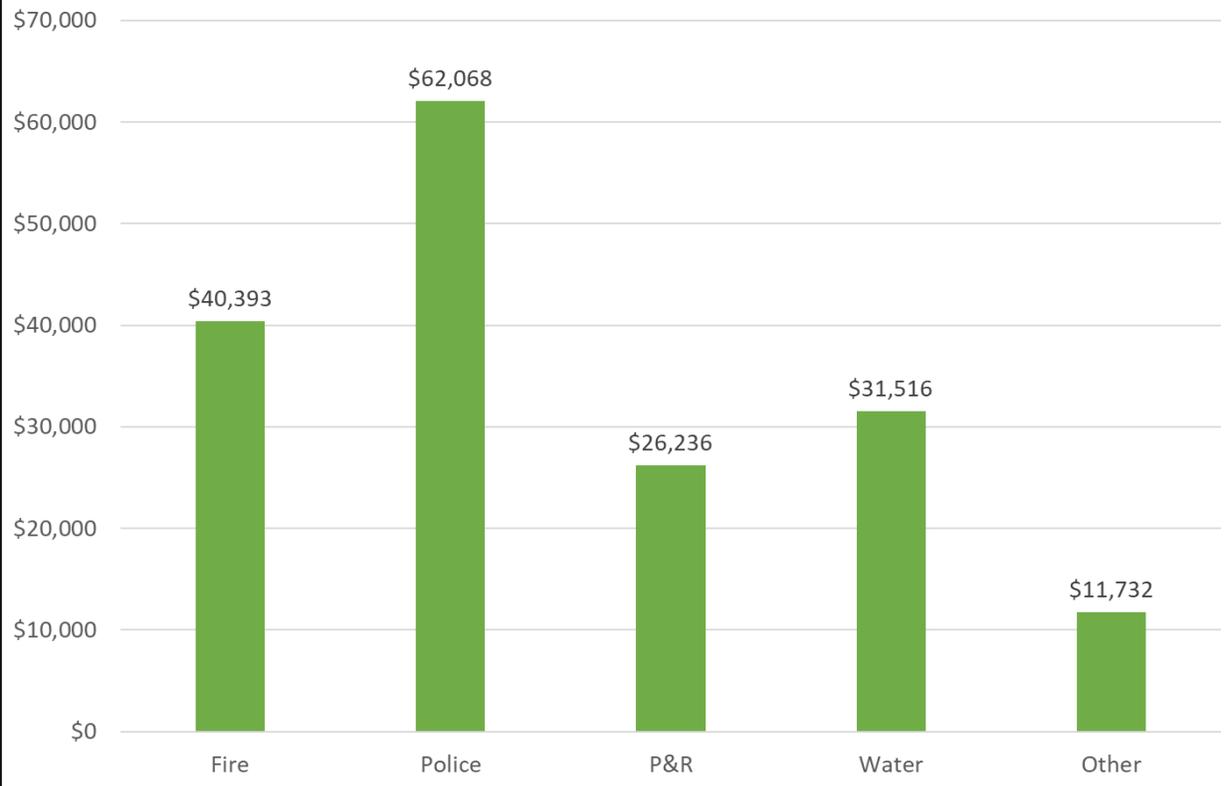
Timing on spending in Fixed Assets is also seasonal and can fluctuate based on the construction schedules and delivery of equipment. Through May, fixed asset spending was down 68% as compared to last year due to the City-wide non-essential spending freeze and timing of road construction projects funded through the Infrastructure Department.

JUNE SAFETY REPORT

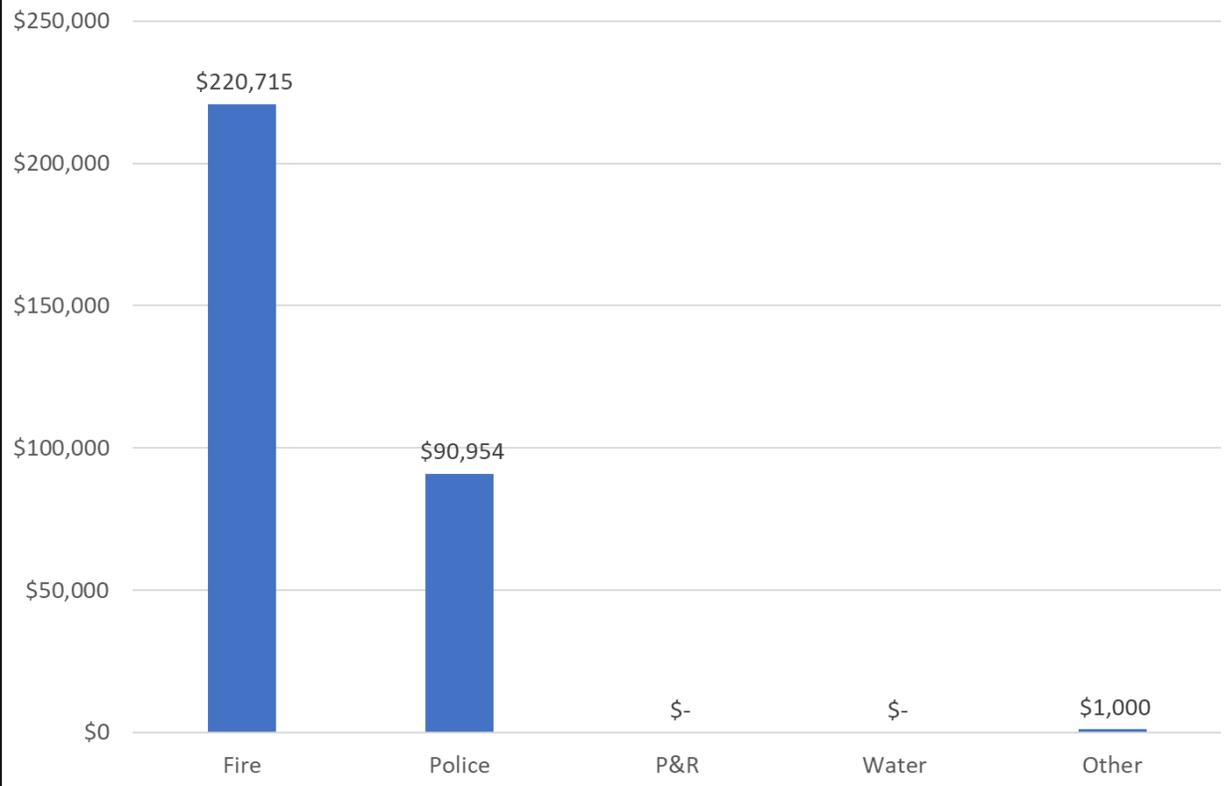


Overall for the City, total incidents showed a 29% decrease over the same time period last year. The City is showing 11 possible COVID-19 related Workers Compensation claims. A claim is filed when an employee states that they may have been exposed to COVID-19 as part of their job duties. This is not a measure of COVID-19 testing. COVID-19 testing results will not be a part of this report.

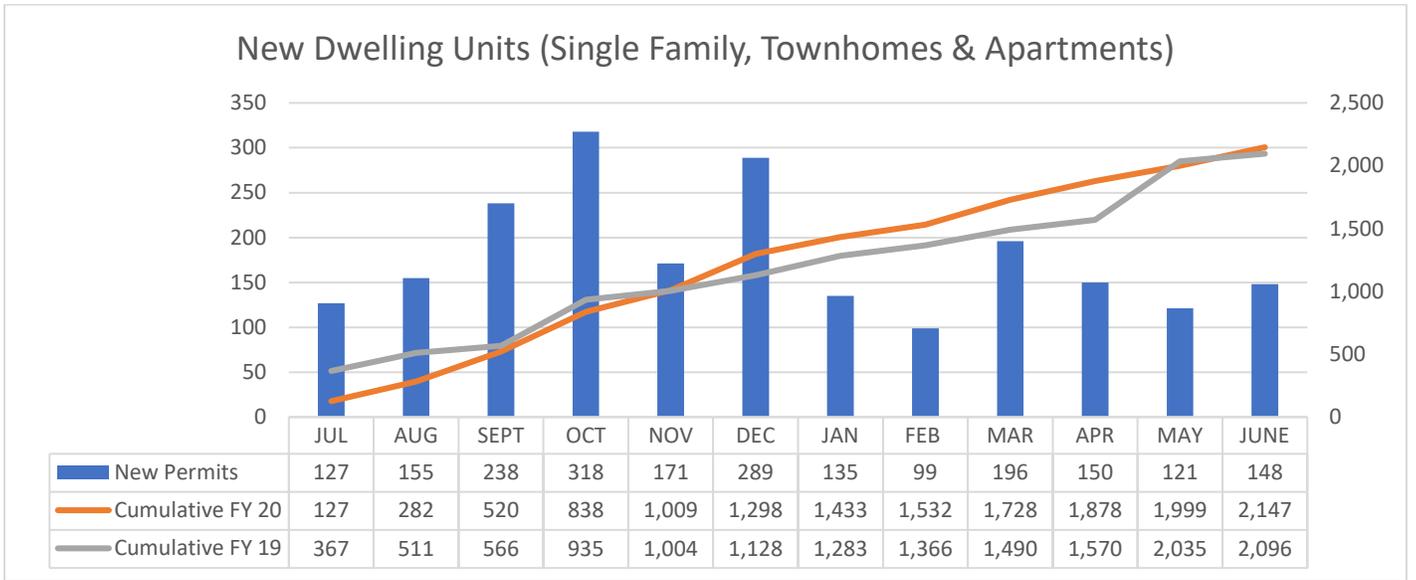
PEP Workers' Compensation Costs (145 Closed Claims) FYTD
City Total= \$171,945 as of June 2020



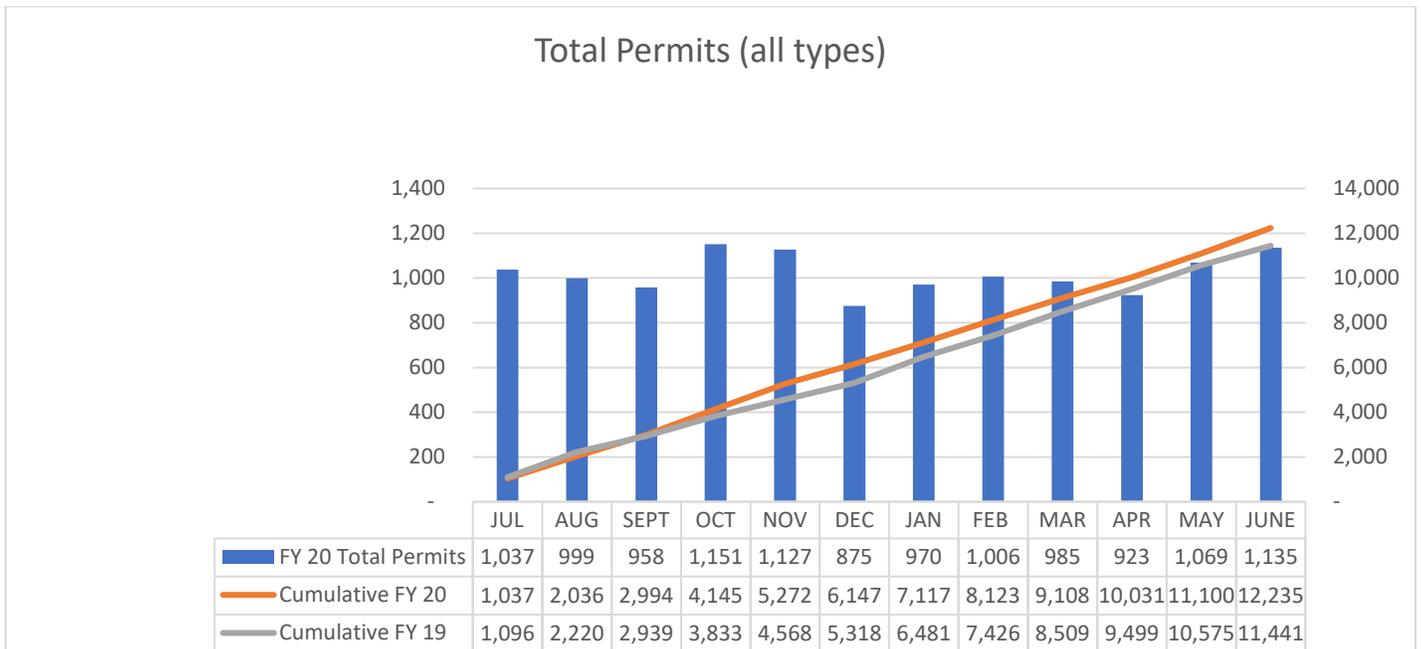
PEP Workers' Compensation Reserves (12 Open Claims) FYTD
City Total= \$312,669 as of June 2020



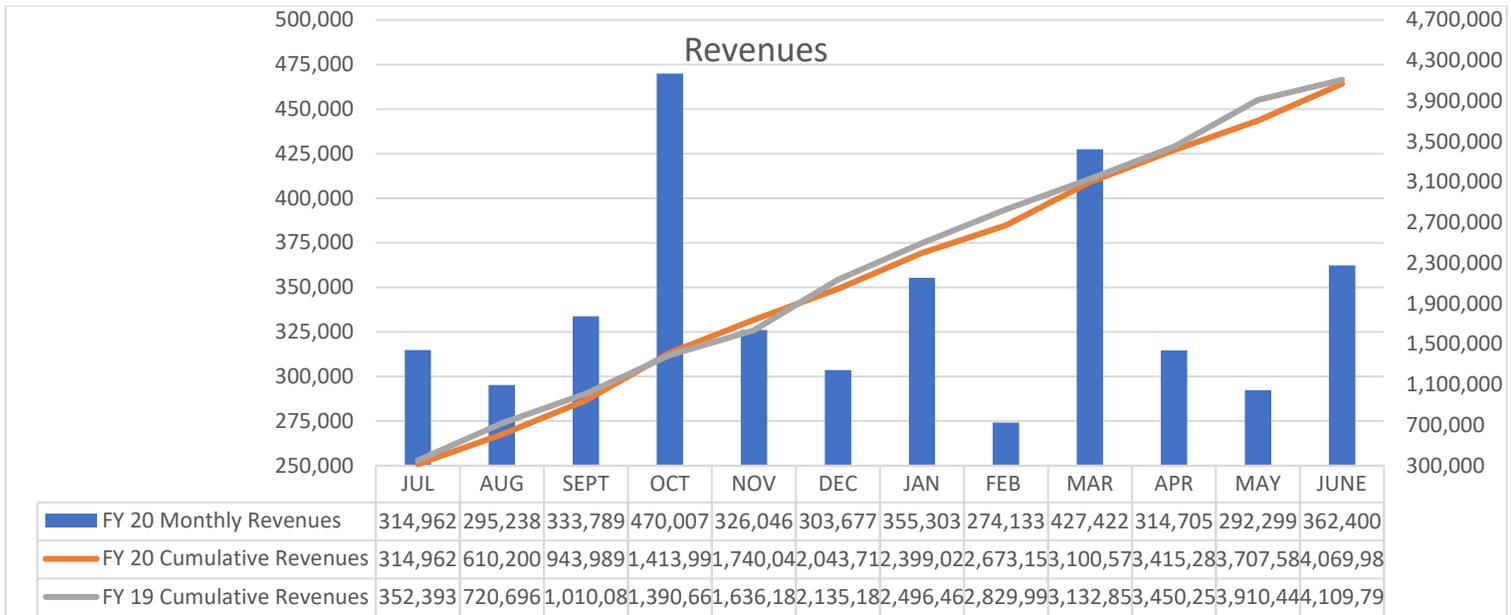
BUILDING & CODES



While May dwelling permits dropped by 74%, June permits increased by 143% as compared to last year. In total, this year's dwelling permits show a 2.4% increase over FY19 through June.



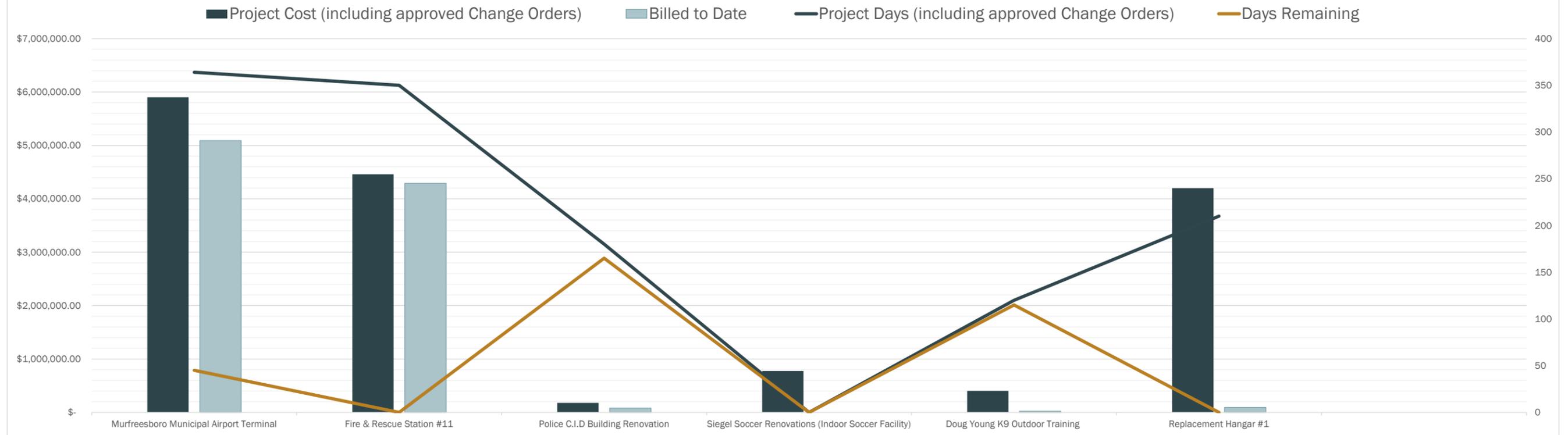
Total permits were trending up over last year by almost 7% through June.



June Building & Code revenues increased by 82% as compared to last year. This helped offset the previous months downward trends showing almost level revenues as compared to FY19 with collections just under 1%.

Project Tracking

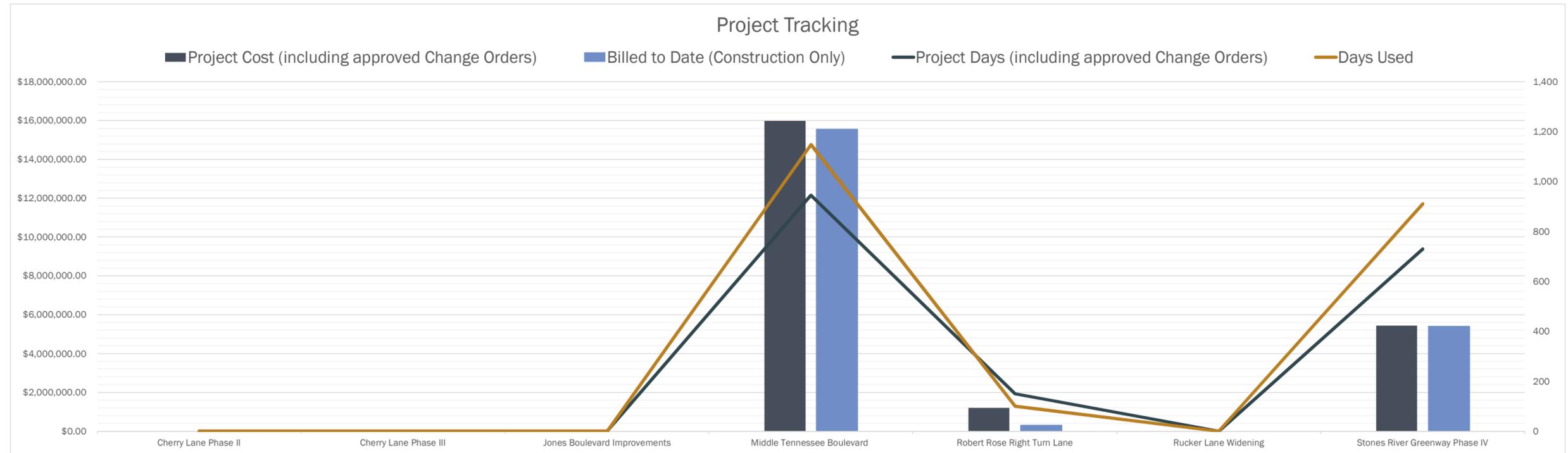
Ending Date 07/27/20



Project Name	Project Limits			Project Cost (including approved Change Orders)	Billed to Date	Project Days (including approved Change Orders)	Days Remaining	Percent Days	Today / Substantial Completion	Construction Opportunities
	Start Date	Delivery Method	Completion							
Murfreesboro Municipal Airport Terminal	4/17/2019	Design Build	4/17/2020	\$ 5,901,969.76	5,089,486.43	364	45	12%	Working on Punch List	Directional Signage
Fire & Rescue Station #11	7/2/2019	Hard Bid	6/16/2020	\$ 4,460,869.16	\$ 4,289,628.67	350	0	0%	Closing out financials	N/A
Police C.I.D Building Renovation	4/15/2020	Hard Bid	6 months	177,785.00	\$ 81,498.00	180	165		Continued Framing	None
Siegel Soccer Renovations (Indoor Soccer Facility)	4/23/2020	Hard Bid	7 months	\$ 776,800.00	\$0.00	N/A	N/A	N/A	On Hold	Funding
Doug Young K9 Outdoor Training	4/1/2020	Hard Bid	3 months	\$ 403,868.00	\$ 23,236.40	120	115	0%	Masonry Block and concrete complete	None
Replacement Hangar #1	In Design	Design Build	6 months	\$ 4,200,000.00	\$ 93,553.99	210	0	0%	Reviewing Contract	Construction Cost
								#DIV/0!		
Total				\$15,921,291.92	\$9,577,403.49					

ENGINEERING CONSTRUCTION UPDATE

JULY 9, 2020



Project Name	Project Limits			Project Cost (including approved Change Orders)	Billed to Date (Construction Only)	Project Days (including approved Change Orders)	Days Used	Percent Days	Today / Substantial Completion	N.T.P.
	From	To	Distance							
Cherry Lane Phase II	Siegel Soccer Park	Sulphur Springs Road	1.73 Miles	\$13,800,000 (Est Cost)	\$0.00	0	0	0%		
Cherry Lane Phase III	Broad Street	Memorial Blvd (231)	1.10 Miles	\$46,000,000 (Est Cost)	\$0.00	0	0	0%		
Jones Boulevard Improvements	Medical Center Parkway	Clark Boulevard	0.54 Mile	\$3,419,212 (Est Cost)	\$0.00	0	0	0%		
Middle Tennessee Boulevard	East Main Street	Greenland Drive	0.8 Mile	\$15,986,859	\$15,550,141	945	1148	121%	3/4/2019	1/11/2016
Robert Rose Right Turn Lane	Robert Rose	Thompson Lane	0.14 Mile	\$1,208,196	\$301,521.37	150	100	0%	7/8/2020	3/30/2020
Rucker Lane Widening	Highway 96 (Franklin Road)	Veterans Parkway	2.5 Miles	\$13,200,000 (Est Cost)	\$0.00	0	0	0%		
Stones River Greenway Phase IV	Barfield Road	Barfield Crescent Park	2.65 Miles	\$5,445,977	\$5,400,021	730	911	125%	3/10/2020	9/11/2017
Total				\$99,060,244	\$21,251,683					

ENGINEERING CONSTRUCTION UPDATE

JULY 9, 2020



Project	Project Status / Comments
Cherry Lane Phase II	Alignment study for final environmental review ongoing. ROW legal documents being drafted by consultant.
Cherry Lane Phase III	Working to choose vendors for acquisition and relocation services. Short list finalized.
Jones Boulevard Improvements	Currently acquiring ROW, construction plans are being finalized.
Middle Tennessee Boulevard	Working on close out documentation.
Robert Rose Drive	Working on last wing wall footer 7/9/20 and continuing with utility work.
Rucker Lane Widening	Bid 3/10/20, with Rogers Group being the apparent low bidder. Project on hold till further notice.
Stones River Greenway Phase IV	Punchlist should be completed week of 7/13/20. Change order request pending.

COUNCIL COMMUNICATION

Meeting Date: 8/12/2020

Item Title: July 2019-June 2020 MCS Cash Flow Statement and Revenue and Expenditure Budget Comparison Reports

Department: Murfreesboro City Schools

Presented by: Gary Anderson

Requested Council Action:

- Ordinance
 - Resolution
 - Motion
 - Direction
 - Information
-

Summary

FY20 Cash Flow Statement (July 2019-June 2020)

FY20 Revenue and Expenditure Budget Comparison Reports (July 2019-June 2020)

Background Information

The budget submission to the State indicated a high use of school reserves to balance the FY20 budget. Because of this, the State has recommended the Schools provide a Cash Flow Statement to the City Council on a monthly basis to indicate enough cash reserves are forecasted to be available to pay monthly expenses in FY20. We also will be including Revenue and Expenditure Budget Comparison Reports, that is provided to the Murfreesboro City School Board each month. This information will be included in the Wednesday agenda each month. A formal presentation will not be made each month, however there will be an opportunity for questions and comments.

Council Priorities Served

Strong and Sustainable Financial and Economic Health

Fiscal Impact

None

Attachments

July 2019-June 2020 MCS Cash Flow Statement

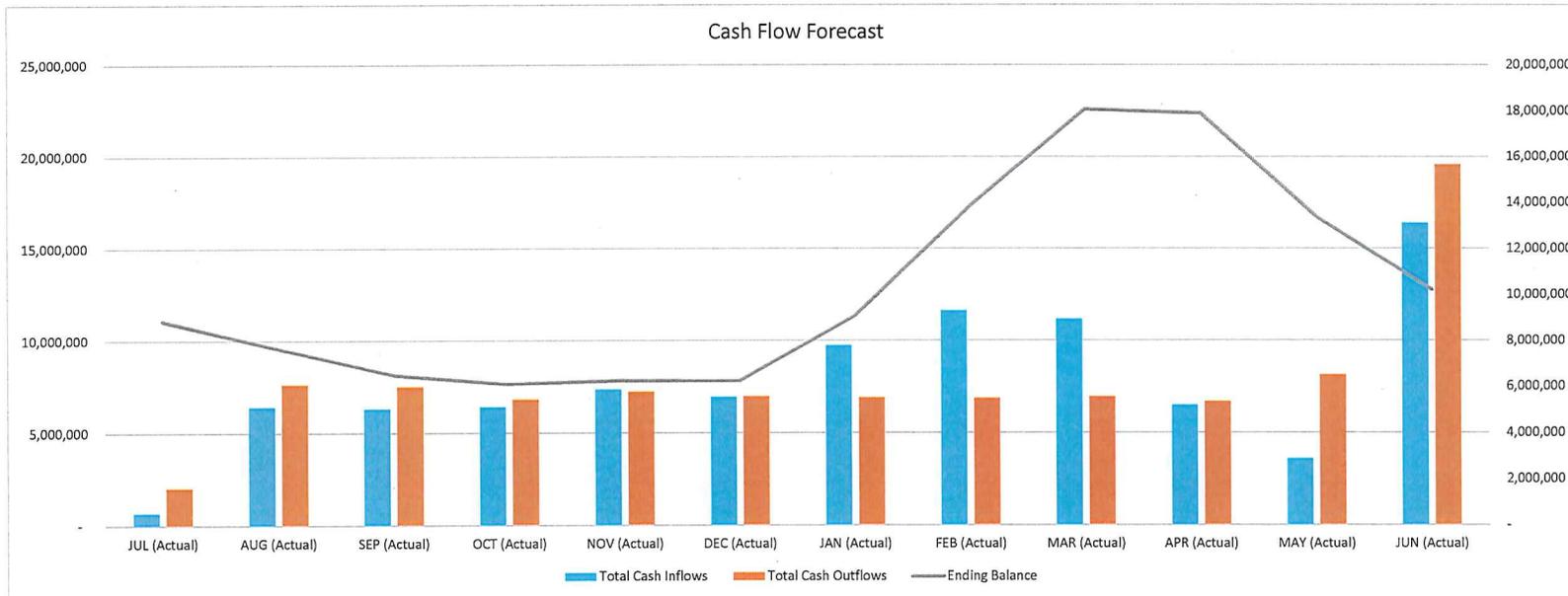
July 2019-June 2020 MCS Revenue and Expenditure Budget Comparison Reports

FY20 GENERAL PURPOSE CITY SCHOOL FUND

**Cash Flow Forecast Schedule **
FY 2020**

General Purpose School Fund	JUL (Actual)	AUG (Actual)	SEP (Actual)	OCT (Actual)	NOV (Actual)	DEC (Actual)	JAN (Actual)	FEB (Actual)	MAR (Actual)	APR (Actual)	MAY (Actual)	JUN (Actual)	TOTAL
Cash Receipts	\$ 688,180	\$ 6,402,194	\$ 6,306,054	\$ 6,404,790	\$ 7,350,685	\$ 6,937,149	\$ 9,723,498	\$ 11,614,705	\$ 11,156,975	\$ 6,493,285	\$ 3,594,425	\$ 16,396,592	\$ 93,068,532
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Inflows	688,180	6,402,194	6,306,054	6,404,790	7,350,685	6,937,149	9,723,498	11,614,705	11,156,975	6,493,285	3,594,425	16,396,592	93,068,532
Beg Cash Bal	10,198,910	8,869,801	7,673,817	6,502,189	6,112,732	6,258,264	6,241,150	9,080,613	13,856,567	18,083,441	17,906,648	13,394,856	
Available Cash	10,887,090	15,271,995	13,979,871	12,906,979	13,463,417	13,195,413	15,964,648	20,695,318	25,013,542	24,576,726	21,501,073	29,791,448	
Cash Payments	\$ 1,985,309	\$ 7,566,198	\$ 7,445,702	\$ 6,762,267	\$ 7,173,173	\$ 6,922,283	\$ 6,852,055	\$ 6,806,771	\$ 6,898,121	\$ 6,638,098	\$ 8,048,807	\$ 19,536,335	92,635,119
Debt Service	31,980	31,980	31,980	31,980	31,980	31,980	31,980	31,980	31,980	31,980	57,410	31,980	409,190
Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Outflows	2,017,289	7,598,178	7,477,682	6,794,247	7,205,153	6,954,263	6,884,035	6,838,751	6,930,101	6,670,078	8,106,217	19,568,315	93,044,309
Ending Balance	8,869,801	7,673,817	6,502,189	6,112,732	6,258,264	6,241,150	9,080,613	13,856,567	18,083,441	17,906,648	13,394,856	10,223,133	
Cash Inflows - Outflows	\$ (1,329,109)	\$ (1,195,984)	\$ (1,171,628)	\$ (389,457)	\$ 145,532	\$ (17,114)	\$ 2,839,463	\$ 4,775,954	\$ 4,226,874	\$ (176,793)	\$ (4,511,792)	\$ (3,171,723)	\$ 24,223

**Amounts are estimated unless otherwise indicated.



COMPARISON OF BUDGET TOTALS
July 1, 2019 Through June 30, 2020

TOTAL INCOME	7/1/19 - 6/30/20	\$	93,068,531
TOTAL EXPENSES	7/1/19 - 6/30/20		93,044,307
			<hr/>
NET INCOME	6/30/20	\$	24,224
			<hr/> <hr/>

YEAR-TO-DATE REVENUE COMPARISON

JUNE 2020

PAGE 1

	BUDGET CLASS.	2018-19 BUDGET	2018-19 YTD REV.	2018-19 OVR/(UNDR) BUDGET	2018-19 %	2019-20 BUDGET	2019-20 YTD REV.	2019-20 OVR/(UNDR) BUDGET	2019-20 %
1	40110-Current Prop. Tax	13,972,500	13,888,561	(83,939)	99.4%	14,308,810	15,265,313	956,503	106.7%
2	40210-Local Option Sales Tax	10,980,000	11,479,630	499,630	104.6%	11,843,830	11,984,904	141,074	101.2%
3	40000-41110-Other County Rev	1,736,000	1,807,011	71,011	104.1%	1,830,000	1,762,450	(67,550)	96.3%
4	44000-Other Local Revenue	582,750	653,125	70,375	112.1%	594,500	451,759	(142,741)	76.0%
5	46511-Basic Educ. Program	44,430,513	44,092,080	(338,433)	99.2%	46,301,465	45,979,585	(321,880)	99.3%
6	46512-BEP ARRA	-	-	-	N/A	-	-	-	N/A
7	46530-Energy Efficient Sch	-	-	-	N/A	-	-	-	N/A
8	46615-Ext. Contract-ARRA	-	-	-	N/A	-	-	-	N/A
9	46990-Other State Funds	650,190	691,287	41,097	106.3%	370,600	486,420	115,820	131.3%
10	46592-CONNECT TEN ARRA	-	-	-	N/A	-	-	-	N/A
11	46595-Family Resource ARRA	-	-	-	N/A	-	-	-	N/A
12	46595-SSMS ARRA	-	-	-	N/A	-	-	-	N/A
13	47000- Federal Funds	24,325	74,160	49,835	304.9%	1,109,977	1,191,377	81,400	107.3%
14	49100-49800 Bond & City Transfers	-	-	-	N/A	-	6,761,820	6,761,820	N/A
15	49810-Approp./City Gen. Fund	6,585,103	6,585,103	-	100.0%	7,885,103	7,885,103	-	100.0%
16	49820-Operating Transfers	-	-	-	N/A	1,300,000	1,299,800	(200)	100.0%
	TOTALS	\$ 78,961,381	\$79,270,957	\$ 309,576	100.4%	\$85,544,285.00	\$ 93,068,531	\$ 7,524,246	108.8%

YEAR-TO-DATE EXPENDITURE COMPARISON

JUNE 2020

PAGE 1

	BUDGET CLASS.	2018-19 BUDGET	2018-19 YTD EXP.	2018-19 OVR/(UNDR) BUDGET	2018-19 %	2019-20 BUDGET	2019-20 YTD EXP.	2019-20 OVR/(UNDR) BUDGET	2019-20 %
1	71100-Reg. Instruction	43,503,848	42,527,394	(976,454)	97.8%	46,539,549	46,470,806	(68,743)	99.9%
2	71200-Sp. Ed. Instruction	8,401,413	8,230,335	(171,078)	98.0%	9,147,978	9,045,658	(102,320)	98.9%
3	71400-Student Body Ed.	45,000	36,253	(8,747)	80.6%	-	-	-	N/A
4	72110-Attendance	152,854	148,124	(4,730)	96.9%	167,489	161,560	(5,929)	96.5%
5	72120-Health Services	779,372	753,359	(26,013)	96.7%	951,390	896,146	(55,244)	94.2%
6	72130-Guidance	2,433,099	2,324,792	(108,307)	95.5%	2,667,036	2,589,444	(77,592)	97.1%
7	72210-Reg. Instr. Support	2,097,264	1,927,119	(170,145)	91.9%	2,130,181	2,095,997	(34,184)	98.4%
8	72220-Sp. Ed. Support	1,566,956	1,451,812	(115,144)	92.7%	1,793,880	1,709,810	(84,070)	95.3%
9	72250-Technology	1,652,406	1,468,291	(184,115)	88.9%	1,793,131	1,580,294	(212,837)	88.1%
10	72310-Bd. Of Education	1,737,593	1,316,160	(421,433)	75.7%	1,525,937	1,555,567	29,630	101.9%
11	72320-Office of Supt.	370,119	340,906	(29,213)	92.1%	381,240	374,797	(6,443)	98.3%
12	72410-Office of Principal	4,329,922	4,248,186	(81,736)	98.1%	4,663,756	4,616,397	(47,359)	99.0%
13	72510-Fiscal Services	560,918	553,481	(7,437)	98.7%	579,593	572,018	(7,575)	98.7%
14	72520-Personnel Services	425,023	381,252	(43,771)	89.7%	428,543	332,316	(96,227)	77.5%
15	72610-Oper. Of Plant	5,908,626	5,183,478	(725,148)	87.7%	6,051,082	5,325,186	(725,896)	88.0%
16	72620-Maint. Of Plant	2,728,945	2,198,659	(530,286)	80.6%	2,724,053	2,313,276	(410,777)	84.9%
17	72710-Pupil Transp.	2,899,934	2,627,461	(272,473)	90.6%	3,230,544	3,086,471	(144,073)	95.5%
18	73300-Community Service	518,682	460,725	(57,957)	88.8%	540,533	473,764	(66,769)	87.6%
19	73400-Early Childhood Educ.	16,500	8,870	(7,630)	53.8%	1,251,966	1,217,841	(34,125)	97.3%
20	76100-Reg. Cap. Outlay	631,559	516,111	(115,448)	81.7%	1,505,500	1,455,949	(49,551)	96.7%
21	82130-Education Debt Serv.		-	-	N/A	-	6,761,820	6,761,820	N/A
22	99100-Operating Transfers	860,431	856,640	(3,791)	99.6%	413,105	409,190	(3,915)	99.1%
	TOTALS	81,620,464	77,559,408	\$ (4,061,056)	95.0%	88,486,486	93,044,307	\$ 4,557,821	105.2%

COUNCIL COMMUNICATION

Meeting Date: 08/12/2020

Item Title: Complete the full Terminal parking lot plan

Department: Airport

Presented by: Chad Gehrke, Airport Manager

Requested Council Action:

- Ordinance
 - Resolution
 - Motion
 - Direction
 - Information
-

Summary

Approve the construction of the full Terminal parking lot plan.

Staff Recommendation

Approve construction of the 30-space additional auto parking lot for \$41,345.

Background Information

During the planning of the Terminal this particular parking area located near the intersection of the park access road and Airport Road was set aside from the project until it was certain funds were available. This lot will address additional parking needs not only for overflow parking for the Terminal but also fill an immediate need for additional parking for students and faculty of the MTSU Classroom and Lab in Hangar 2 and customers of Murfreesboro Aviation in Hangar 3. It will provide for 28 parking spaces and 2 ADA compliant parking spaces

Two bids were received. The first was for \$82,500. Utilizing the City Street Department to prepare the site and base the second bid from Hawkins Paving was for \$41,345 for the pavement, curb, and striping.

Council Priorities Served

Responsible budgeting

In keeping with responsible management of the City's construction budgets, the Airport Terminal Project is slated for on-time/on-budget delivery.

Improve economic development

The City's new Airport Terminal will assist with economic development by presenting aviation visitors with a first-class impression of the City. Additionally, the Terminal provides another high-level amenity that will serve the community and thereby enhancing its economic development profile. Sufficient and easily accessible parking is essential to provide visitors and customers of this new facility.

Fiscal Impact

The cost for the construction of the final and additional parking lot is \$41,345. All funds are budgeted and secured through previous financing.