

STONES RIVER MALL

**Murfreesboro City Code - Planned Sign Overlay (PSO)
ON-SITE PERMANENT SIGN
APPLICATION FOR PLAN REVIEW**

City of Murfreesboro
Building & Codes Department
P.O. Box 1139, 111 W. Vine Street
Murfreesboro, TN 37133-1139
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Plan Review Application Can Not Be Accepted Without Required Plans and Approval from the Landlord- See Page 3.

A copy of the sign ordinance can be downloaded from the City of Murfreesboro web-site: murfreesborotn.gov.
Applications may be transmitted electronically, by mail or personal delivery to:
Sheila Lilly- slilly@murfreesborotn.gov

DO NOT SUBMIT APPLICATIONS DIRECTLY TO THE SIGN INSPECTORS

Business Address and Unit # _____ Business Name: _____
Applicant Name: _____ Phone #: _____ Fax #: _____ email: _____
Sign Contractor Name: _____ Phone #: _____ Fax #: _____ email: _____
Address: _____ City: _____ State: _____ Zip: _____ Contractor Lic. #: _____

CLASS OF WORK: _____ New _____ Alteration _____ Relocation _____ Demolition _____ Reconstruct
VALUATION: \$ _____ **TN ONE CALL CONFIRMATION#:** _____
(Valuation is defined as the total cost of all signage together with construction and installation, including all materials, labor, site preparation, design fees, overhead and profit)

TYPE OF SIGN:
(Based on Stones River Mall Signage & Graphics Specifications Sept. 6, 2006)

Site and Mall Signage

- _____ Main Pylon Signs
- _____ Monument Wall Sign
- _____ Vehicle Directional Sign
- _____ Mall Directory Sign
- _____ Mall Entry
- _____ Food Court Entry

Anchor & Retail Tenant Signage

- Anchor Tenant Sign:
- _____ Tenant Fascia Sign
 - _____ Tenant Entry Sign
- Retail Tenant Sign:
- _____ Fascia Mounted Retail Sign
 - _____ Retail Tenant Blade Sign
 - _____ Optional Sign *(Permitted at Landlord & City's discretion. These signs count toward Tenant's total allowable sign area)*
 - _____ Street Canopy Sign
 - _____ Wall Mounted Plaques
 - _____ Window Graphics
 - _____ Interior Sign Visible through Storefront
 - _____ Inlaid or Projected Floor/Sidewalk Signs

See prohibited signs, Murfreesboro City Code Sec. 25 ¼-24. Signs not expressly allowed are not permitted.

Printed Applicant Name: _____

Signature: _____

Date: _____

Project Address: _____

Printed Applicant Name: _____

Signature: _____

Date: _____

PLAN REQUIREMENT CHECKLIST

PROJECT NAME: _____

Plan Review Application Will Not be Processed without the Following Information; check to show compliance. Plans must be stamped with Landlord approval.

• Attached Signs

- _____ (1) Dimensioned building elevation indicating
 - _____ Position of the proposed sign in relation to the building
 - _____ Linear feet of the building frontage (Single Occupants)
 - _____ Tenant frontage (Multi-tenant Complexes)
 - _____ Height of the proposed sign on the building
 - _____ All existing attached signage (Single Occupants) or occupant signage (Multi-tenant Complexes)
- _____ (2) Dimensioned proposed sign plan indicating
 - _____ Height
 - _____ Shape
 - _____ Display surface area of the sign
 - _____ Facing material specifications
 - _____ Lighting specifications
- _____ (3) Dimensioned sign site plan indicating:
 - _____ Site Specific Location of the proposed sign
 - _____ Building setbacks from the rights-of-way

• Ground or Freestanding wall signs:

- _____ (1) Dimensioned and scaled sign plan indicating
 - _____ Height
 - _____ Shape
 - _____ Display surface area of the sign
 - _____ Foundation and structural framing members of the proposed sign
 - _____ Facing material specifications
 - _____ Lighting specifications
- _____ (2) Dimensioned and scaled site plan indicating
 - _____ Street frontage
 - _____ Site specific location of the proposed sign
 - _____ Setbacks from the rights-of-way
 - _____ Easements and power lines
 - _____ Spacing from all existing ground signs
 - _____ Property pin locations
- _____ (3) Field markings by applicant at time of application
 - _____ Leading edge of sign location marked by stake and white paint line
 - _____ Utilities marked by Tennessee One-Call (811)
 - _____ Property pin locations or Certification of Sign Placement by Registered TN Engineer or Surveyor

Plans required for sign alterations will be based on the type of alteration.

NOTE: Generic plans will not be accepted. Colored original illustrations of the actual signs (s) to be installed must be provided. Faxed submittals will not be accepted.

It is the responsibility of the applicant to request a location inspection prior to permit issuance, a footing inspection and a final inspection.

STONES RIVER MALL (PSO) ON-SITE PERMANENT SIGN APPLICATION (continued):

Project Address: _____

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local ordinance regulating construction or the performance of construction.	
_____	_____
SIGNATURE OF APPLICANT	DATE SIGNED
_____	_____
PRINTED NAME	TITLE

**** An electrical permit for final connection to sign must be obtained prior to sign permit issuance.**

FOR OFFICE USE ONLY

Staff Comments/Conditions: _____

Zone District: _____

Approved: _____

Date: _____

Disapproved: _____

Date: _____

Incomplete/Not Accepted: _____

Date: _____