

**CITY OF MURFREESBORO EMERGENCY SOLUTION GRANT PROGRAM
NOTICE OF FUNDING AVAILABLE-**

Tennessee Housing Development Agency (THDA) has notified the City of Murfreesboro that it may receive an Emergency Solutions Grant of \$150,000.00 for the period of July 1, 2019 to June 30, 2020. The City must submit an application to THDA for the Set-Aside funding.

The ESG Program is designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide the services necessary to help those persons to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. Eligible project categories include funding for emergency shelter operations and essential services, street outreach, rapid re-housing and homelessness prevention.

ESG funds received from THDA are awarded by the City of Murfreesboro on a competitive basis to 501(c)(3) or 501(c)(4) non-profit organizations. Applicant organizations awarded funding must be non-profits, working throughout the Homeless Alliance of Rutherford County (HARC), the local Continuum of Care, providing services to homeless persons when their activities meet priorities identified by HARC. Applicant organizations must be entering data in the [Homeless Management Information System \(HMIS\)](#) unless exempted by federal statute or regulation. HARC has identified Emergency Shelter and the operation of the HMIS as the two highest priority needs for funding for the 2019 ESG Program. All agencies receiving Emergency Solutions Grant funding must sign a Subrecipient Agreement with the City and are required to submit periodic reports directly to THDA.

Eligible non-profit organizations are invited to submit applications for the City's 2019 - 2020 Solutions Grant Program. Deadline for applications is 12:00 PM Noon, March 13, 2019. Applicants must submit one hard copy with all supporting information to the Community Development Department at 211 Bridge Avenue, Murfreesboro, Room 136 between the hours of 8:30 and 4:00. Applications may be mailed to City of Murfreesboro Community Development Department, PO Box 1139, Murfreesboro, TN 37133-1139. Electronic submission will not be considered.

The Application to be completed by eligible non-profits for the City of Murfreesboro Emergency Solutions Grant Program, is that Application published and available on the Tennessee Housing Development Agency Website titled, "2019 ESG Competitive Application". On line go to <https://thda.org/business-partners/esg> and scroll down for the application. This on-line, fillable application is not to be submitted to THDA for the City's funding. The Application is to be completed, printed and delivered to the Community Development Department at 211 Bridge Avenue, Murfreesboro TN, 37129 in hard copy with supporting documentation by 12:00 PM, Wednesday, March 13, 2019. Follow the City's Instructions to submit the 2019 ESG Grant Application. Additional information is available by contacting the Community Development Office at 615-890-4660 or e-mailing Patty Pope, Grant Coordinator at ppopemurfreesboro@tn.gov.

INSTRUCTIONS TO SUBMIT 2019 EMERGENCY SOLUTIONS GRANT APPLICATION FOR THE MURFREESBORO CITY GRANT PROGRAM:

1. Use the 2019 ESG Competitive Application on THDA's Website at <https://thda.org/business-partners/esg>. Do Not Submit The Application To THDA. One Original Application and supporting information must be submitted to the Community Development Department of the City by 12:00 PM, Noon, March 13, 2019 at 211 Bridge Avenue, Room 136. Your original application will be attached to the City's application as a selected Subrecipient of the City's award from THDA.
2. All Applicants must complete Part I. Items in question 9 of Part I (Most recent audit or audited financial statement and ESG Written Standards) must be submitted by you, the Applicant, to THDA's Participant Information Management System (PIMS) to be reviewed by THDA.
3. Part X – Non-profit Checklist with all supporting documentation must be submitted by you, the Applicant, to THDA's Participant Information Management System (PIMS) to be reviewed by THDA.
4. If you, the Applicant, are a local government agency applying for the City's ESG Grant Program, you must submit Part X-Local government Checklist with all supporting documentation to THDA's Participant Information Management System (PIMS) to be reviewed by THDA.
5. All Applicants must complete Part II and Part III.
6. All Applicants must complete Part IV. An answer must be given for all questions. If the activity and questions relating that activity are not applicable to your program your answer would be N/A.
7. All Applicants must complete Part V. In the Program Operating Budget complete the Activity and ESG Funds section applicable to your program.
8. All Applicants must complete Part VI.
9. Part VII, only complete the sections relating to your Shelter Name, Jurisdiction Name and List address of shelter location(s) to be funded by the ESG grant. Leave the top 2 lines blank for the City to complete.
10. All Applicants must complete Part VIII. Name of Certifying Jurisdiction should read, City of Murfreesboro. The City will complete the last 4 lines of Part VIII.
11. All Applicants providing Shelter must complete complete Part IX.
12. All Applicants must submit all items identified on Part X-Non-profit Checklist in PIMS.
13. Carefully review part XI. Indicate the part(s) which apply to you, the Applicant. You should follow the instructions as they apply to you.
14. The Application must have the original signature of the Executive Director, or Board Chairperson of the applicant, as appropriate. PIMS items must be uploaded by the Applicant by the application due date and time, March 13, 2019, 12PM Central Time.